CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at Ystalyfera Development Trust and online via Zoom on

19th September 2024 at 7:30pm

Present

Cllr. Geraint Williams (Chair) Cllrs. Rosalyn Davies, Emyr Wyn Williams, Rhian Llewelyn, Hayley Morgan, Rachel Townsend, Alun Llewelyn, Ann Jenkins, Ann Lewis, Dan Davey (late arrival) Member of public: D Patton

Apologies

Name	Reason
Cllr. Simon Prothero	LOA
Cllr. Cathy James	Working
Cllr. Julie Jones	Personal

		ACTION
4853.	**Ystalyfera Heritage Society:** The Chair welcomed John Skinner and Ian Graham from the Ystalyfera Heritage Society. J Skinner explained that the Heritage Society has a dwindling number of members. They have been active since 2003 but haven't met since COVID (2020). D Phillips is chair but couldn't make the meeting tonight. J Skinner went on to explain that the society currently hold their records, photos and artifacts in Gurnos Chapel – which is now CATCH Ystalyfera Foodbank. They are concerned about storing the items there, now that it is used as a foodbank, as there are people coming and going all day. J Skinner explained that he has taken the majority of the photos and is storing them himself at home. Glass negatives have been taken down to the West Glamorgan Archives in County Hall, Swansea. The 'Tick Tock' collection of images are there as well. He explained that the photos from Cwmllynfell Amateur Operatic Society are now in the Richard Burton archive. These were used on the new sign at Tesco, Glanrhyd. J Skinner apologised that the new sign is in English only. The maps, press cuttings and old books are still stored in Gurnos Chapel and J Skinner asked if there was space available in the Ystalyfera Community Hall for storage of 2 large cupboards containing these items. I Graham explained that he has 2 pig iron bars from the old Ystalyfera Iron Works currently in his garden. He asked if there would be room for these in the hall as well if placed in cabinets. He explained that they have been offered to ASDA but refused, due to Health and Safety concerns. The Clerk explained that storage was limited in the Community Hall. It was suggested that the cupboards may be put in the library, but the Clerk explained that there would be no space in the library for the cupboards due to the 3D printer etc. It was suggested that the cupboards may be able to be stored at Ystalyfera Development Trust. Cllr R Davies confirmed that this would be possible. It was suggested that the cupboards could be housed in the foyer area so that members of the public could have access to the items when required and be able to donate any items they have. Digital copies could be held at YDT. There	

	is always a member of staff within the building, and this would be a positive as far as access and security are concerned. There is good footfall around that part of Ystalyfera. The pig iron bars could be placed in a display cabinet. J Skinner stated that he will look into this. **Resolved** that cupboards and iron bars be stored in the foyer of YDT. Cllr R Davies stated that she has the documents from Godre'r Graig Country Park. These could also be stored in the cupboards so that people have access to them. She suggested that it may be worth organising an exhibition in YDT or the Community Hall in order to display some of the photos, documents and items. Cllr A Llewelyn suggested that an exhibition may be a good chance for the society to gain new members. **Resolved noted**. Cllr EW Williams asked if J Skinner and I Graham would be happy to help with the Heritage Walk Project. They confirmed and said they would be more than happy to help. **Resolved** that a meeting and information gathering session be arranged to discuss the Heritage Walk. It was suggested that the schools also be invited to contribute. **Resolved noted**. J Skinner also stated that the wall of the aqueduct has collapsed over half of the width of the cycle track. Cllr A Llewelyn explained that CADW will deal with this. **Resolved noted**.	Cllr R Davies and J Skinner to liaise with regards to moving the cupboards. Exhibition be discussed in a Project Group meeting. Cllr EW Williams to arrange meeting. Clerk to invite schools. Cllr A Llewelyn to report.
4854.	**Welcome, Declarations of Interest and late Apologies:** The Chair welcomed everyone to the online meeting and started the meeting at 7.00 pm. Declarations of interest: Item 10 - Planning, Cllrs A Llewelyn and R Davies declared an interest as Members of NPTCBC to avoid pre-determination issues. Cllrs A Lewis, H Morgan and R Llewelyn also declared an interest in Item 10 – planning. **Resolved.**	
4855.	**Minutes of Previous Meeting & Matters Arising:** It was proposed and seconded that the minutes of the meeting held on 18th July 2024 were a correct record – **Resolved.** **Matters Arising:** • Further to Minute 4845 Matters Arising - Clerk reported that she has ordered the internal recycling bin from Glasdon. **Resolved.** • Further to minute 4845 Matters Arising – It was reported that most of the old Christmas trees have now been removed apart from the one next to Penyrallt Park. **Resolved** that Clerk ask S. Mattick to remove. • Further to Minute 4845 Matters Arising – Clerk reported that J. Bayliss had given a discount on the planting due to the fact that they missed 2 planters. Members were pleased with this. He also sent a quote for the bulbs £685. The bulbs would include tulips, daffodils, snowdrops etc. Members discussed and stated that it was worth doing to keep the planters looking nice in the Spring. It was proposed and seconded that the quote be accepted. **Resolved.** • Further to Minute 4845 Matters Arising – Clerk reported that S. Mattick is varnishing the bench at the miner's memorial as well. **Resolved** that Clerk order more varnish. • Further to Minute 4845 Matters Arising – Cllr A Llewelyn asked if there had been any news from Powys with regards to the noise complaint. Clerk stated that a lady had phoned and left a message, Clerk phoned back but no answer. She will try the number again in the coming week. Cllr R Townsend stated that she may be able to get a direct number for Clerk if needed. **Resolved noted.**	Clerk to liaise. Clerk to liaise with J Bayliss. Clerk to follow up.

	• Further to minute 4847 Cenotaph – Clerk reported that S. Mattick will go up and have a look at the boards next week. **Resolved** noted. • Further to minute 4852 Correspondence –Clerk reported that she visited the garden of no10. It is not overgrowth but 30ft trees. It is a huge job. Members suggested getting quotes for cutting back the branches in the first instance**. Resolved** noted. • Further to minute 4849 Grants – Clerk reported that J Davies has been in touch stating that she sent an email of application for a grant for the Sewing Club. Clerk had not received email, but J Davies has sent a copy to Clerk. Members agreed that a grant of £100 be awarded to the Sewing Club. **Resolved.**	Chair to order. Clerk to get quotes. Clerk to make payment.
4856.	**Co-opt new Member to Council:** • Clerk reported that there were 2 applications. K Hopkins, Gnoll Road, Godre'r Graig and D Patton, Minyrafon, Ystalyfera. **Resolved noted.** • A private vote was held. Members voted, with one abstention, 5-4. K Hopkins was duly voted-in to represent Godre'r Graig Ward on Ystalyfera Community Council. **Resolved** that K Hopkins be co-opted to council.	Clerk to prepare acceptance of office form for next meeting.
4857.	**Remembrance Sunday 2024:** • Clerk reported that the Handyperson will check the plaques to see which ones need replacing/repair. Clerk will order gold paint for this year if necessary. **Resolved noted.** • Clerk reported that all paperwork has been completed and the road closure booked. She has also contacted the Police, and they have confirmed attendance. **Resolved noted.** • Cllr R Llewelyn read through her action plan. Most points have now been completed. S Northcott has agreed to lead the service. Members were pleased with this news. **Resolved noted.** • Clerk will collect wreaths and poppies and make centrepieces. **Resolved noted** • Clerk will provide letter to residents and have it printed in YDT. Cllr R Llewelyn agreed to distribute. **Resolved noted.** • Cllr R Townsend stated that she will book the buffet. All agreed to book for 40. **Resolved noted.** • It was suggested that Clerk make a poster for Facebook to advertise the service. **Resolved noted.** • Trumpeter will be required at the event. Cllr R Davies offered to contact W Pedrick to book a trumpeter to play 'The Last Post'. **Resolved noted.**	Clerk to order gold paint if necessary. Clerk to collect wreaths & make centrepieces. Cllr R Townsend to book buffet. Clerk to design poster. Cllr R Davies to book trumpeter.
4858.	**Christmas 2024:** • Clerk reported that she has completed and returned the Festive Lighting paperwork to NPTCBC. **Resolved noted.** • Clerk reported that a Santa Trike has been booked for Friday 13th December 2024. Cllr H Morgan liaised with Phil Thomas, and he has agreed to do the tour. She reported that there will also be a Mrs Christmas. P Thomas does not want payment but a donation to Morgan's Army charity would be greatly appreciated. Members were pleased with this news and grateful to P Thomas. Chair suggested that whatever is usually given	Clerk to liaise.

	towards the Santa Sleigh, be given to Morgan's Army this year. **All agreed – Resolved.** • Clerk asked what would happen regarding music this year. Cllr H Morgan to check if the Trike has a means of playing music. **Resolved noted.** • Clerk confirmed that the Police have been informed of the tour and are happy to attend as usual. She also confirmed that the first aiders have been booked. **Resolved noted.** • Clerk to purchase chocolates for the event. **Resolved noted.** • It was suggested that the timetable be reviewed. **Resolved noted.** • It was suggested that some new lights may be needed for some lamp posts and the tree at Ystalyfera RFC. Clerk will liaise with A Gough regarding this. **Resolved noted.** • Cllr EW Williams reported that there had not been a garland put on the lamp post on Gnoll Road last year. Clerk will let A Gough know that it needs to be put up this year. **Resolved noted.** • It was decided that 4 small trees need to be ordered for next to the Wern Fawr, Graig Road, Ffynnon Cwmtwrch and Community Hall. **Resolved noted.** • 4 large trees will be needed for Gurnos Chapel (foodbank), Penyrallt Park, Graig Newydd Green and Sgwâr Godre'r Graig. **Resolved noted.**	Cllr H Morgan to liaise. Clerk to purchase. Cllrs R & A Llewelyn to review timetable. Clerk to liaise. Clerk to order trees. As above.
4859.	**Project Group** • Cllr E W Williams will organise a Project Group as soon as possible. **Resolved noted.** **MUGA:** • Clerk reported that S Pinner has completed the lighting installation in Godre'r Graig MUGA at Ynysmeudwy FC. He will contact R Whiteman for access to the second box in order to set the timer. **Resolved noted.** • Clerk has asked S Pinner if he is able to carry out similar works at Ystalyfera MUGA next. She also asked if he is happy to accept delivery of the next set of lights. Awaiting response. **Resolved noted.** • Clerk reported that she is liaising with Andrea at NPTCBC Planning department regarding the netting for Ystalyfera MUGA. She is getting advice as to how to design the plans etc. Clerk is apprehensive about this as until now, she has only applied for planning for TPO's. **Resolved.** • Cllr A Llewelyn asked Clerk to email D James with an update on the netting. **Resolved noted.** **Heritage Walk** • Clerk reported that she has completed and submitted the NPTCBC Heritage Fund forms. She explained that she had to agree to hold an opening event for the walk and stated that there would be a guided walk with local dignitaries and a buffet at the Community Hall after the walk. Members were pleased with this. **Resolved noted.** • Clerk explained that she is still awaiting approval from NPTCBC Estates and Highways regarding the placement of the heritage signs. She made two sets of maps and learned to use Google maps to place markers along the walk of where the signs would be placed. Clerk also sent the quotes for the signage and photos and specifications of types of signage. She is still awaiting a response. **Resolved noted.**	Cllr EW Williams to arrange meeting. Clerk to liaise. As above. Clerk to complete and submit forms. Clerk to email. Cllr A Llewelyn to liaise with D Phillips re: signage placement approval.

	• Cllr A Llewelyn asked if there had been any more contact from the Presbyterians regarding the Jerusalem site. Cllr EW Williams reported that he had not received any more contact. He will arrange a MS Teams meeting and will invite J Skinner and I Graham as well as Cllr A Llewelyn and the Presbyterians. **Resolved** noted. **Defibrillators** • Clerk reported that the defibrillators had been delivered to her house. She has now taken them up to the Community Hall. She will ask Handyperson to obtain and fit poles for the cabinets to be fitted to. She will also ask KDY Electrics regarding the electrical installation. Resolved noted. • Clerk reported that Graig Newydd Green would be fine as a site for installation as posts can be installed and the electrics taken from the Christmas Tree supply. **Resolved noted.** • Sgwâr Godre'r Graig will be more awkward as there is nowhere to mount the cabinet. It was suggested that the lady living where the old Telephone box was be contacted to ask if she would be willing for us to fit the box to her wall. Electricity could then be taken from where the old telephone box used to stand. **Resolved noted.** **Park Action Plan** • Clerk thanked Cllr R Llewelyn for making a Parks Action Plan template. **Resolved noted.** • Clerk reported that she and Facilities Officer have been through the ROSPA inspection reports. Clerk has produced a breakdown and placed in the Parks Action Plan. Handyperson will complete the small repairs; contractors will be needed for others. **Resolved noted.** • **All agreed** that a new toddler swing frame be costed for Parc Y Gnoll as there are some cracks in the structure. It was suggested that NPTCBC Minor Projects Grant could be applied for to pay for this. **Resolved noted.**	Cllr EW Williams to arrange. Clerk to liaise. As above. Clerk to liaise with Handyperson. Clerk to cost.
4860.	**Grass-cutting & Planting Tenders 2025** • Clerk asked who the Members would like to invite to tender. The are happy to invite James Bayliss, Wrenvale, Countrywide and Four Seasons. Cllr R Townsend stated that a local workman, Sion would also be interested in tendering. She will pass on his email address to Clerk. **Resolved noted.** • It was suggested that a tender for a 1 year and a 3-year contract be sent out. This could mean that a 3-year contract may work out cheaper in the long run. Members agreed. **Resolved noted.**	Clerk to send out tender invites.
4861.	**Finance & S137 Grants** • Clerk reported that she has completed the documents required for the Full External Audit. The deadline for submission is next week so she will take to Penllergaer office as soon as possible. **Resolved** noted. • Clerk stated that she did not receive her incremental rise in January 2024 as she was off on adoption leave. She asked Members if they were happy for her to take her increment. **All agreed** - **Resolved noted.** • Clerk reported that she is liaising with One Voice Wales regarding Clerk's working hours. Advised by P Egan, she is currently carrying out a working	Clerk to submit. Clerk to liaise with Management Committee.

	hours assessment. She will let Management Committee know the outcome in due course and will share the figures. **Resolved noted.** • Clerk reported that Council finances for the remainder of the calendar year are quite limited. There is approx. £30,000 remaining until end of December. There has been a lot of spending including MUGA lighting and Remembrance Sunday. She stated that council should be OK but will review this in due course. Christmas invoices will not need to be paid until January 2025. **Resolved noted.**	Clerk to review.
	Accounts: RESOLVED 087 DD NPTCBC Hall Council Tax £309.00 088 DD Survey Monkey £44.17 089 PP PayPal - eBay - ID Badges and Lanyards £31.68 090 BACS Ystalyfera Development Trust - room hire £20.70 091 BACS Ystalyfera Development Trust - room hire £20.00 092 BACS James Bayliss - Grass cutting £1,357.00 093 BACS James Bayliss - Flower Planting £4,288.00 094 PP PayPal - ebay - McAfee Internet Security £9.60 095 PP PayPal - Adobe Systems £29.96 096 BACS Simons Electrical Services – MUGA lights fitting £2,180.00 097-100 BACS Staff Wages & Expenses £2,793.51 101 BACS HMRC Tax & NI £419.08 102 BACS City & County Swansea Pensions £568.08 103 BACS BT Broadband £217.75 104 BACS SSE - Community Hall £1,135.89 105 BACS SSE - Ystalyfera MUGA £1,135.89 106 BACS Ynysmeudwy AFC Youth Teams - Grant £200.00 107 BACS Ystalyfera Parkrun - Grant Donation £200.00 108 BACS Ystalyfera Bowls Club - Grant Donation £200.00 109 BACS Ystalyfera RFC Under 14s - Grant Donation £200.00 110 BACS Ystalyfera Sewing Club - Grant (Paid via YDT) 100.00 111 DD iD Mobile (Clerk's mobile) £31.06	Clerk to make BACS payments.
4862.	**Planning** P2024/0575 - Application under section 73 to vary conditions 2 (time limit for submission of reserved matters) of planning permission P2021/0173 (outline planning permission, all matters reserved, for the construction of two dwellings and associated works) to allow a further 3 years for the submission of reserved matters - Camelot Graig Road Godre'r Graig Neath Port Talbot SA9 2NX – no objection. **Resolved noted.** P2024/0468 - Change of use from dwelling house (class C3) to residential care home (class C2) for up to 4 children and their carers together with extension to existing driveway (revised drawings and application forms received 29.08.24) - The Vicarage Glan Yr Afon Ystalyfera SA9 2EP – no objection. **Resolved noted.** P2024/0550 - Detached garage in rear garden (part retrospective) - 11 Clare Road, Ystalyfera SA9 2AJ – Members noted that it was brought to their attention that the building had already been built. Council are concerned that it was built in the first place without planning permission. Members would like their comments noted. **Resolved noted.**	Clerk to inform NPTCBC.

	P2024/0457 – Temporary siting of a static caravan on the land at Cwmtawe Ganol Farm for the provision of welfare facilities and ad hoc sleeping accommodation associated with the care of horses at the stud farm - Cwmtawe Ganol Farm A4067 From Ynysmeudwy To Godre'r Graig Godre'r Graig Swansea Neath Port Talbot SA9 2NY. Members were concerned that someone would start living in the caravan. They would like this comment noted. **Resolved noted.**	
4863.	**Community Hall** • Clerk reported that a new group is starting at the hall next week. A Youth Group run by Whitehead Ross Education. Members were pleased with this news. **Resolved noted.** • Clerk reported that Caretaker's review has been completed. **Resolved noted.**	Clerk to check hall.
4864.	**Correspondence** • J Jones, phone call letting Clerk know that she had been speaking to a gentleman regarding the trees behind no10 Gurnos Road. Clerk will obtain quotes. **Resolved noted.** • J Jones, phone call letting Clerk know that the scaffolding outside 'Yr Hen Bont' is unsafe. She has reported this to NPTCBC. **Resolved noted.** • Cllr R Davies – play grant for older children for Carreg yr Afon Park. **Resolved noted.** • A Davies, NPTCBC – Planning advice re: MUGA netting. **Resolved noted.** • A Gutafson, Whitehead Ross Education – Hall hire. **Resolved noted.** • OVW – Consultation launch 01/10/24. **Resolved noted.**	Clerk to obtain quotes. Clerk to apply. Clerk to liaise. Clerk to send invoice.
	The meeting ended at 8.55 pm. Chair thanked all for attending the meeting. Next Meeting will be held on 17th October 2024.	