CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at the Ystalyfera Development Trust and online via Zoom on 16th May 2024 at 7:00pm

Present

Cllr. G Williams (Chair)
Cllrs. R Townsend (Vice-chair), Emyr Wyn Williams, Rosalyn Davies, Julie Jones, Ann Lewis, Rhian Llewelyn, Dan Davey, Ann Jenkins (online)

Apologies

Name	Reason
Cllr. Alun Llewelyn	Working
Cllr. Simon Prothero	LOA
Cllr. Cathy James	Working
Cllr. Hayley Morgan	Working
Cllr. Steve Thomas	Working

		ACTION
4828.	**Welcome, Declarations of Interest and late Apologies:** The Chair welcomed everyone to the meeting (and online) and started the meeting at 7.00 pm. Declarations of interest: Item 6 - Planning, Cllr R. Davies declared an interest as Member of NPTCBC to avoid pre-determination issues. **Resolved.**	
4829.	**Minutes of Previous Meeting & Matters Arising:** Cllr R Llewelyn stated that asking the Clerk to put an 'Out of Office and return date message' on her emails, so that Members know when she is working next, had not been minuted. Resolved that this be added. It was proposed and seconded that the remainder of the minutes of the meeting held on 18th April 2024 were a correct record – **Resolved.** **Matters Arising:** • Further to Minute 4812 Matters Arising - Clerk reported that the Red Box is a Biffa bin and not NPTCBC. Biffa items are for the Police sub-station, not the Community Hall. Clerk reported that she has ordered another set of bags for the hall as they keep getting stolen. Clerk will also order a marker pen to write Community Hall on the new bags to deter thieves. **Resolved noted.** It was suggested that an internal recycling bin be considered for the hall to make recycling easier for hall users. Members agreed that Clerk cost an internal recycling bin. **Resolved noted.** • Further to minute 4812 Matters Arising – Clerk asked if Members had noticed if the Christmas trees had been taken away as yet as she had booked Glantawe Landscapes to carry out the works. It was reported that they haven't been moved as yet. **Resolved** that Clerk follow up. • Further to Minute 4814 Grass-cutting – it was reported that the grass in parks is looking good. It has been cut and looks tidy. **Resolved** noted. Clerk reported that the planting of the planters will be carried out in the next fortnight. Cllr R Llewelyn asked if they could be cleared as soon as possible as they look terrible. Cllr E W Williams explained that years ago, Spring planting used to be carried out but budget does not allow for this anymore. It was suggested that a selection of bulbs be planted in the	Clerk to cost bin. Clerk to follow up. Clerk to liaise with J Bayliss.

	Autumn (when the planters are cleared) so that flowers will appear in the Spring. **Resolved** that Clerk liaise with Gareth from James Bayliss. • Further to Minute 4819 Correspondence – Clerk reported she had liaised with C Griffiths, NPTCBC Legal, regarding Cllr S Prothero's Leave of Absence request. C Griffiths confirmed that this was legal, but that Council should set a date for review of the request. Members agreed that the request be reviewed in 6 months' time. **Resolved** noted. • Further to Minute 4819 Correspondence – Clerk reported that there had been no response from NPTCBC as yet regarding 'Yr Hen Bont' building. Cllr R Llewelyn reported that Cllr A Llewelyn had stated that he had held meetings regarding this matter, but it was still with the legal department at the moment. Legal matters are holding things up. **Resolved** that Cllr A Llewelyn pass on contact details of Planning and Chief Executive for Clerk to write letter to push this matter further on behalf of Council.	Clerk to write another letter.
4830.	**Planting Quotes for Ystalyfera Baskets and Troughs 2024:** 2 Quotes were received as follows: • James Bayliss: £16 per basket/trough (circa £300 for all baskets) • Glantawe Landscapes: £400 (for all baskets) It was **Resolved** that a 1-year contract be taken out with James Bayliss for the basket/trough Planting.	Clerk to inform of decisions.
4831.	**Project Group** **MUGA:** • Clerk reported that she had spoken with Meirion (Club's Insurance Contact with Gallagher). Meirion stated that he has given a claim for to the club to complete in the first instance. This will then be presented to the RFC insurers who may then come to Council to claim against our insurance for the alleged damage to the roof of the Clubhouse. It will be up to the RFC insurers if they wish to do this. **Resolved** noted. • Clerk reported that she has obtained some quotes for netting, if Council feel this necessary. Sutcliffe Play will be coming out to meet with Clerk next week to quote for netting and to quote for carrying out some repairs to the MUGA structure itself. Clerk obtained quotes from Net World Sports for netting and brackets only (a contractor would need to be hired to fit the netting). 2 size options = 7' x 10m £227.19 + VAT, 7' x 15m £421.62 + VAT. Members agreed to wait for news from the insurance company in the first instance before deciding on any works. **Resolved.** Cllr T Flynn stated that Health and Safety assessments with regards to wind would have to be carried out before moving forward with any kind of netting. Cllr D Davey suggested asking the school who extended their fencing height. It was suggested that this may have been NPTCBC. All agreed that the MUGA needs some repair works. Clerk to arrange this. **Resolved.** **Heritage Walk** • Cllr E W Williams reported that Val Trevelian and John Skinner are happy to meet with Council to discuss the Heritage Walk and pass on historical information. It was suggested that they let Council know their availability. A Monday evening would be preferable for a meeting. **Resolved noted.**	Clerk to liaise. Clerk to meet with Sutcliffe. Cllr E W Williams to contact.

	• Cllr E W Williams stated that he will get in touch with Clive Reed for permission to use excerpts of his book. **Resolved noted.** • Clerk reported that she will pass on details of the pre-application meeting with NPTCBC in due course. Cllr R Davies stated that she would be willing to attend with Clerk and Cllr E W Williams. **Resolved noted.** • It was reported that the SPAR fund is open again. It was suggested that a speculative application be made. **Resolved** noted. • It was agreed that the next meeting of the Project Group be held on 3rd June 2024at 7pm. **Resolved** noted.	Cllr E W Williams to contact. Clerk to liaise. Clerk to apply.
4832.	**Finance & Internal Audit** • Clerk reported that she is completing final paperwork for the internal audit. She stated that the Annual Return and Full Financial Report will be reviewed in the June meeting of Council. **Resolved noted.** **Accounts: RESOLVED** 008 BACS BT Payphone £133.32 009 DD iD Mobile (Clerk's mobile) £40.42 010-12 BACS Staff Wages & Expenses £2,251.09 013 BACS City & County Swansea Pensions £404.68 014 BACS BT Broadband £147.19 015 BACS Viking Office Depot £107.47 016 PP PayPal - Adobe Systems £29.96 017 DD NPTCBC Hall Council Tax £309.00 018 DD Survey Monkey £44.17 019 PP PayPal - Adobe Systems £29.96 £29.96 020-22 BACS Staff Wages & Expenses £2,525.80 023 BACS HMRC Tax & NI £345.41 024 BACS City & County Swansea Pensions £556.12 025 BACS E-ON Next - Hall Gas £0.00 (acc in credit) 026 BACS Capital Resolve Ltd (SSE) £2,497.07 027 BACS BT Broadband £72.79 028 BACS Ystalyfera Development Trust - room hire £40.00 029 BACS James Bayliss - Grass cutting £695.00 030 PP PayPal - MacMillan Donation (184 from 2023-24) £50.00 030a DD iD Mobile (Clerk's mobile) £40.42 031 BACS Gallagher Insurance - Council Insuarnce £2,956.62 032 BACS NPTCBC Hall Council Tax £309.00 033 Chq320 Trustees Carreg yr Afon Park - Lease 2024 £400.00 034 DD Survey Monkey £44.17 035 BACS Godre'r Graig School - Yr6 leavers donation £100.00 036 BACS James Bayliss - Grass cutting £1,357.00 037 BACS KDY Electrics - Hand dryer & installation £255.00	Clerk to liaise with Fergusons & Peters. Clerk to make BACS payments.
4833.	**Planning** **Resolved** that there were no objections to the following Planning Appeal: • 373 application to remove condition 1 (agricultural occupancy restriction) - Pantywanyd Farm, Alltygrug Farm Road link to Carreg Pentwyn Farm SA9 2BE	Clerk to inform NPTCBC.

	Resolved that plans were insufficient for the following application. **Resolved** that objection be sent on this basis. • 2024/0261 – Proposed outbuilding to be used as garden shed – 25 Ffordd Danygraig, Godre'r Graig SA9 2BH	
4834.	**Community Hall** • Clerk reported that the hall had been left with only the Yale lock locked and the alarm switched off for a few nights in recent weeks. Clerk has already spoken to the Caretaker about this matter, and she emphasised the importance of locking the mortice lock and switching on the alarm. Without these actions, if the hall was broken into, then Council insurance may not cover the break-in. **Resolved**. • Clerk reported that she had received some reports from hall users that the hall was not very clean. It was suggested that this be passed on to the Management Committee to deal with. **Resolved noted.** • It was suggested that Pathfinders be given a key so that they can switch the alarm on and off when using the hall. **Resolved.** • Cllr E W Williams reported that the outside of the hall is looking shabby. Paths need weeding, the seat needs refurbishment and the peat bag needs moving from the front door. Cllr J Jones stated that the peat bag has to stay there as Pathfinders are currently using it to plant. Members agreed that other works need to be completed**. Resolved** that Clerk as S Mattick to complete the works. • Cllr J Jones reported that Pathfinders need more volunteers. She stated that a School Holiday Club will run on Friday of half term but that they cannot find enough volunteers to run a Thursday weekly-session at the moment. Cllr J Jones stated that Ysgol Gymraeg Ystalyfera will try to ask 6th Formers to Volunteer. **Resolved noted.** • Chair reported that the floodlight at the side of the hall is constantly on. **Resolved** that Clerk as KDY Electrics to look at this. • It was reported that there are potholes in the driveway. **Resolved** that Clerk contact Swansea Valley Tarmac to fill holes.	Clerk to arrange meeting. Clerk to get key cut. Clerk to liaise with S Mattick. Clerk to liaise with KDY. Clerk to contact SV Tarmac.
4835.	**Correspondence** • NPTCBC – LDP Consultation. **Resolved** that this be forwarded to Members. • C Griffiths, NPTCBC – Standards Committee Visits. **Resolved** that Clerk pass on meeting dates. • Gallagher Insurance – Value of Library items. **Resolved** that Clerk liaise with Pathfinders Cymru regarding this matter. • Cllr J Jones – Benches – 2 benches near New Image Hairdresser are in a poor state. Cllr R Llewelyn reported that Cllr A Llewelyn has already reported this to NPTCBC Highways as well as the weeds growing at the site. **Resolved noted.**	Clerk to forward. Clerk to liaise. Clerk to liaise. Cllr A Llewelyn to update Members.
	The meeting ended at 8.20 pm. Chair thanked all for attending the meeting. Next Meeting will be held on 20th June 2024.	