CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at the Ystalyfera Development Trust and online via Zoom on 20th June 2024 at 7:00pm

Present

Cllr. Geraint Williams (Chair) Cllrs. Rosalyn Davies, Hayley Morgan, Julie Jones, Rhian Llewelyn, Dan Davey, Ann Jenkins, Cathy James, Alun Llewelyn (online)

Apologies

Name	Reason
Cllr. Emyr Wyn Williams	Sickness
Cllr. Simon Prothero	LOA
Cllr. Ann Lewis	Working

		ACTION
4836.	**Welcome, Declarations of Interest and late Apologies:** The Chair welcomed everyone to the meeting (and online) and started the meeting at 7.00 pm. Declarations of interest: Item 6 - Planning, Cllrs A Llewelyn, C James and R Davies declared an interest as Members of NPTCBC to avoid pre-determination issues. **Resolved.**	
4837.	**Minutes of Previous Meeting & Matters Arising:** It was proposed and seconded that the minutes of the meeting held on 16th May 2024 were a correct record – **Resolved.** **Matters Arising:** • Further to Minute 4829 Matters Arising - Clerk reported that she has received one quote from Glasdon for an internal recycling bin, £779.34 + VAT. Clerk stated that she is awaiting a further quote. Members agreed to wait for second quote before making a decision. **Resolved noted.** • Further to minute 4829 Matters Arising – Clerk asked again if Members had noticed if the Christmas trees had been taken away. It was reported that they still haven't been moved as yet. Cllr A Jenkins reported that the tree at the Farteg is still green – it may have roots. It was suggested that this be left to see if it will grow. Cllr A Llewelyn stated that he thought the tree at the Wern Fawr was brown and needed removing. **Resolved** that Clerk follow up. • Further to Minute 4829 Matters Arising – it was reported that the grass has been cut. Cllr R Llewelyn asked if James Bayliss will let council know when parks have been cut so that they can check the cutting. Clerk confirmed this. Many of the planters have been completed but the hanging baskets are yet to be done and some of the troughs are still to be completed. **Resolved** that Cllr S Thomas and Clerk liaise with Gareth from James Bayliss. Clerk reported that Gareth agreed to plant bulbs at the end of the season. **Resolved** noted. • Further to Minute 4929 Matters Arising – Clerk read out response from NPTCBC regarding 'Yr Hen Bont' building. The matter is ongoing. It was suggested that NPTCBC be asked for updates on a regular basis. **Resolved** noted.	Clerk to wait for second quote. Clerk to follow up. Clerk to liaise with J Bayliss. Clerk to liaise.

	• Further to minute 4835 Correspondence – Cllr A Llewelyn reported that the benches are listed for repair. This matter is ongoing. The weed spraying should have been completed. Ystalyfera and Godre'r Graig should have been done. If there are gaps in the weed treatment, then Members should let Cllr A Llewelyn know**. Resolved** noted.	Cllrs to liaise with Cllr A Llewelyn.
4838.	**Employment of Handyperson for Council:** • Reasons for employment of Handyperson were discussed, including the need for constant maintenance of Council assets i.e. Community Hall, playgrounds, MUGA's etc. As well as for emergency matters that may arise. • **Resolved** that a Handyperson be employed for 10 hours per month in the first instance. This to be reviewed after 12 months to see if hours are still suitable. Hours may be worked as 2.5 hours per week or 5 hours per fortnight.	Clerk to put together job description and contract.
4839.	**Project Group** **MUGA:** • Clerk reported that she had received an email from N James, Ystalyfera RFC showing that the club's insurers would not pay out for the damage to the roof. Members agreed to install netting above the fence of the MUGA/Skatepark site. **Resolved** that Clerk apply for planning permission. • Clerk reported that the new MUGA lighting is being delivers to S Pinner this week. It will be installed in due course. **Resolved.** **Heritage Walk** • Clerk reported that Cllr E W Williams had emailed to say that he will organise a Project Group meeting once he is feeling better. **Resolved noted.** • Clerk reported that the pre-application meeting with NPTCBC Heritage Fund will take place on 27th June at 3pm. Cllr R Davies stated that she will attend with Clerk and Cllr E W Williams. **Resolved** noted. Clerk reported that the fund is now open and she will complete forms after advice from SJ Clements in the pre-application meeting. **Resolved** noted. • Clerk reported that she has received 2 estimates for the 8 large signs: Nature Sign Design £11,610 + VAT (aluminium signs) DAB Graphics Wildlife & Heritage Signs £9091.17 + VAT (recycled plastic signs). She is awaiting further quotes from Signs Express Swansea. It was suggested that a further quote be obtained from Trysor signs and a company in Clydach. **Resolved** noted.	Clerk to liaise and apply for planning permission. Cllr EW Williams to arrange meeting. Clerk, Cllrs EW Williams & R Davies to attend. Clerk to await further quotes.
4840.	**Finance & Annual Return 2023-24** • Clerk presented the Financial Statement and Annual Return to Council. She read out the Internal Audit report and explained variances. **Resolved** that Annual Return be approved by Council and signed by Chair and Clerk. • Clerk reported that she will prepare documents for the Full External Audit in due course. **Resolved** noted. • It was suggested that improvements to the Cenotaph be added to the next Council meeting agenda as no funds were spent on the Cenotaph in 2023-24. **Resolved** noted.	Clerk to prepare documents for full external audit. Clerk to add to agenda.

	Accounts: RESOLVED 038 BACS PayPal - Adobe Systems £29.96 039-41 BACS Staff Wages & Expenses £2,558.61 042 BACS HMRC Tax & NI £419.08 045 BACS City & County Swansea Pensions £568.08 046 BACS SSE - Ystalyfera MUGA £3,693.23 047 BACS Bouncy Castle - YGYstalyfera yr 6 leavers £100.00 048 DD NPTCBC Hall Council Tax £309.00 049 DD Survey Monkey £44.17 050 BACS James Bayliss – Grass-cutting (June) £1,357.00 051 BACS Playsafety Ltd – ROSPA Inspections £787.20	Clerk to make BACS payments.
4841.	**Planning** **Resolved** that there were no objections to the following Planning Appeal: • P2024/0349 – Wheelchair access ramp to front of property - 29 Tanydarren, Cilmaengwyn SA8 4QT **Resolved** that comments be sent to NPTCBC highlighting the closeness of gardens in relation to the proposed balcony. Members were also concerned with the removal of rear access to the property as this may have an adverse effect on other residents. • 2024/0254 – Removal of rear access for construction of part 2 storey rear extension including balcony plus first floor rear extension – 56 Glan yr Afon, Ystalyfera SA9 2HA	Clerk to inform NPTCBC.
4842.	**Community Hall** • Clerk reported that the Caretaker's appraisal is due. Clerk will carry out the Management Committee's recommended actions . **Resolved noted.** • Clerk reported that S Mattick will be available to carry out works at the hall grounds during July. **Resolved noted.** • Clerk reported that KDY have visited to look at the external light. He suggested turning it off for 15 minutes, the light will then re-set and should then only come on when darkness falls. **Resolved noted.**	Clerk to liaise. Clerk to liaise. Clerk to liaise with Caretaker.
4843.	**Correspondence** • Cllr T Flynn – Resignation email. Clerk read out email. Resignation accepted by Chair. Members thanked T Flynn for his work as Councillor and Chair and stated that he will be missed. **Resolved** that Clerk inform NPTCBC Elections office and follow procedures. Further **Resolved** that Clerk write letter of thanks to T Flynn. • J Bass – Complaint re: sewage works. **Resolved** that Clerk contact Powys County Council regarding this matter. • E Lye – Concerns re: musical instruments. **Resolved** that a new lock be put on the piano. Members stressed the importance of Pathfinders Cymru letting Council know their plans for Library Opening and activities at the hall. • Calon Hearts – Defibrillator offer. Half price deal on the defibrillators during June. **Resolved** that 2 defibrillators be purchased. One for the Sgwâr, Godre'r Graig and one for Graig Newydd Green. Cllr A. Llewelyn suggested arranging some training sessions with Calon Hearts as well.	Clerk to liaise with NPTCBC and write letter. Clerk to contact Powys. Clerk to liaise and arrange a lock for piano. Clerk to order.

	Resolved noted. It was suggested that the placement of the defibrillators in the area be put on Council website and Facebook page (including local Facebook pages). **Resolved noted.** • Cllr D Davey – planter on Gnoll Road has been smashed. **Resolved** that a new planter be ordered.	Clerk to place on website and Facebook. Chair to order planter with Old School Nursery.
	The meeting ended at 8.25 pm. Chair thanked all for attending the meeting. Next Meeting will be held on 19th July 2024.	