CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held online via Zoom on 18th July 2024 at 7:30pm

Present

Cllr. Geraint Williams (Chair)
Cllrs. Rosalyn Davies, Rhian Llewelyn, Hayley Morgan, Julie Jones, Alun Llewelyn, Dan Davey, Ann Jenkins, Ann Lewis, Rachel Townsend

Apologies

Name	Reason
Cllr. Simon Prothero	LOA
Cllr. Cathy James	Working
Cllr. Steve Thomas	Working
Cllr. Emyr Wyn Williams	Sickness

		ACTION
4844.	**Welcome, Declarations of Interest and late Apologies:** The Chair welcomed everyone to the online meeting and started the meeting at 7.30 pm. Meeting had to be held online as Clerk and Chair had COVID-19. Declarations of interest: Item 6 - Planning, Cllrs A Llewelyn and R Davies declared an interest as Members of NPTCBC to avoid pre-determination issues. Item – Finance and S137 Grants, Cllr A Jenkins declared an interest due to her involvement with Ystalyfera Bowls Club. **Resolved.**	
4845.	**Minutes of Previous Meeting & Matters Arising:** It was proposed and seconded that the minutes of the meeting held on 20th June 2024 were a correct record – **Resolved.** **Matters Arising:** • Further to Minute 4837 Matters Arising - Clerk reported that she received a quote from Office Direct UK for an internal recycling bin, £535.65 + VAT. Members discussed both quotes and decided as the bin from Glasdon contained 6 sections and the one from Office Direct only had 4 sections, that the bin from Glasdon should be ordered at a cost of £779.34 + VAT. **Resolved.** Members suggested that a notice be placed next to the bin to make sure hall users and visitors use the correct slots for their rubbish. The Caretaker could then check that recycling rules are being followed. **Resolved noted.** • Further to minute 4837 Matters Arising – It was reported that the old Christmas trees have still not been removed. **Resolved** that Clerk ask S. Mattick to remove. • Further to Minute 4837 Matters Arising – Clerk reported that J. Bayliss had emailed to say that planting has been completed. Chair raised that the planters at Pantteg, Ffordd y Glowyr and Godre'r Graig sign on Graig Road have still not been planted. **Resolved noted.** It was suggested that the planting contracts and grass-cutting be placed on the September agenda so as to plan for 2025 earlier this year. **Resolved noted**. Cllr R Llewelyn asked of an action plan could be made for parks. Chair suggested visiting the parks before creating an action plan. Cllr R	Clerk to order bin. Clerk to liaise with Caretaker. Clerk to liaise. Clerk to liaise with J Bayliss. Cllr R. Llewelyn to create action plans.

	Llewelyn disagreed and suggested that she could make action plans before the visits. Members agreed. **Resolved noted.** • Further to Minute 4838 Handyperson – Clerk reported that S. Mattick has accepted the post and will start on 1st August 2024. **Resolved** noted. • Further to Minute 4838 Handyperson – Clerk reported that the ROSPA reports will be received shortly and Handyperson will work through the list of jobs in parks. It was suggested that he also look at varnishing the bench at the Sgwâr, Godre'r Graig as well as painting the bench outside the Community Hall. **Resolved noted.** • Further to minute 4843 Correspondence – no response from Powys CC as yet regarding the sewage works**. Resolved** noted. • Further to minute 4843 Correspondence – Clerk reported that she has ordered the defibrillators. **Resolved** noted. • Further to minute 4843 Correspondence – Chair will order new planter for Gnoll Road, Godre'r Graig**. Resolved** noted.	Clerk to meet with S. Mattick to give employment contract and list of works etc. Clerk to follow up. Chair to order.
4846.	**Christmas 2024:** • Clerk reported that the Festive Lighting paperwork has come through from NPTCBC. Clerk will complete and return as soon as possible. **Resolved noted.** • Concerns were raised as to the Santa Sleigh situation for 2024. In 2023 the fumes from the towing vehicle were awful and Members were keen to avoid this in 2024. Alternative suggestions were made including Ian Davies and Vintage Bus Swansea. It was suggested that Clerk contact Cwmllynfell Community Council to see who they use. Cllr R Townsend offered to contact Ystradgynlais Town Council to see who they use. **Resolved noted.**	Clerk to complete paperwork. Clerk to liaise. Cllr R Townsend to liaise.
4847.	**Cenotaph:** • It was reported that some of the names have worn off the plaques at the Cenotaph. Cllr A Llewelyn reported that there may be some funding available for the restoration of the Cenotaph. **Resolved noted**. • It was suggested that the Handyperson check the plaques to see which ones need replacing/repair. **Resolved noted.** • It was suggested that a complete list could be sought from the British Legion. Clerk will contact. **Resolved noted.** • Clerk reported that she has completed the paperwork for the Remembrance Sunday event. **Resolved noted.** • Cllr R Llewelyn stated that she will create an action plan the same as last year. **Resolved noted.** • Clerk will order wreaths and poppies. **Resolved noted.**	Clerk & Cllr A Llewelyn to liaise. Clerk to liaise. Clerk to contact. Clerk to submit to NPTCBC. Cllr R Llewelyn to create action plan. Clerk to order.
4848.	**Project Group** • Chair reported that Cllr E W Williams had emailed to say that he will organise a Project Group meeting once he is feeling better. **Resolved noted.** **MUGA:** • Clerk reported that S. Pinner emailed to say the lighting installation will be completed as soon as he is back from holiday. **Resolved** that Clerk follow up on this. Cllr R Llewelyn asked Clerk if she could find out the situation before the meetings with regards to contractors' work. Clerk explained that she does this but doesn't always get responses from	Cllr EW Williams to arrange meeting. Clerk to liaise.

	contractors, so she has to frequently chase them for information. **Resolved noted.** • Clerk reported that she will complete the planning application for the netting at the MUGA over the Summer after discussion with NPTCBC Planning dept. **Resolved.** **Heritage Walk** • Clerk reported that the pre-application meeting with NPTCBC Heritage Fund went very well. SJ Clements gave good advice on completing the application form. She thought the project was a good idea. SJ Clements has sent an application for to Clerk that she can complete as a draft. She can then send this to SJ Clements to review before submitting the final application. Members were pleased with this. **Resolved** noted.	Clerk to liaise and submit application. Clerk to complete application draft and send to SJ Clements.
4849.	**Finance & S137 Grants** • Clerk presented the 4 application emails received. **Resolved** that Garts be awarded as follows: Ynysmeudwy AFC Youth Teams: £200 Ystalyfera Parkrun: £200 Ystalyfera Bowls Club: £200 Ystalyfera RFC Under 14s: £200 • Clerk reported that she is preparing documents for the Full External Audit and will take to Penllergaer office once everything is ready for submission. **Resolved** noted. **Accounts: RESOLVED**	Clerk to make payments. Clerk to submit documents.

052	BACS	Fergusons & Peters - Internal Audit	£780.00
053	BACS	SSE - Godre'r Graig MUGA	£314.91
054	DD	Dwr Cymru	£96.99
055	BACS	BT Broadband	£145.58
056	BACS	BT Payphone	£133.32
057	BACS	E-ON Next - Hall Gas	£0 Ac. in credit
058	BACS	Core Highways (Amberon) - Road Closure	£959.86
059	DD	iD Mobile (Clerk's mobile)	£40.42
060	PP	PayPal - Adobe Systems	£29.96
061-63	BACS	Staff Wages & Expenses	£2595.83
064	BACS	City & County Swansea Pensions	£556.12
065	BACS	HMRC Tax & NI	£0 Ac. In credit
066	BACS	Calon Hearts - defibrillators	£2,399.00
067	DD	NPTCBC Hall Council Tax	£309.00
067b	DD	Dwr Cymru	£96.99
068	DD	Survey Monkey	£44.17
069	C 321	J Austin - Honorarium	£100.00
070	PP	PayPal - Adobe Systems	£29.96
071	DD	iD Mobile (Clerk's mobile)	£40.42
072	BACS	T.A. Handford - Honorarium Alltygrug Park	£100.00
073	BACS	G. Griffiths - Honorarium Penyrallt Park	£100.00
074	BACS	W. Jones - Honorarium Carreg Yr Afon Park	£100.00
075	BACS	S. Mansell - Honorarium Parc Y Gnoll	£100.00
076	BACS	A. Phillips - Honorarium Ffynnon Cwmtwrch	£100.00

Clerk to make BACS payments.

	077	BACS	Ynysmeudwy FC – Honorarium MUGA	£100.00	
	078	BACS	Capital Resolve Ltd (SSE)	£1,180.11	
	079	BACS	E-ON Next - Hall Gas	£0 Ac. in credit	
	080-83	BACS	Staff Wages & Expenses	£2659.62	
	084	BACS	City & County Swansea Pensions	£544.16	
	085	BACS	HMRC Tax & NI	£397.52	
	086	BACS	James Bayliss - Grass cutting	£1,357.00	
4850.	**Planning** **Resolved** that the comments previously sent to NPTCBC highlighting the closeness of gardens in relation to the proposed balcony be upheld. Comments regarding concern with the removal of rear access to the property as this may have an adverse effect on other residents also be upheld. • 2024/0254 – Removal of rear access for construction of part 2 storey rear extension including balcony plus first floor rear extension (updated plans) – 56 Glan yr Afon, Ystalyfera SA9 2HA				Clerk to inform NPTCBC.
4851.	**Community Hall** • Chair reported that a compost bag is blocking the wheelchair access to the emergency door. It was suggested that the Handyman move this to a more suitable place. **Resolved noted.** • Clerk reported that Handyperson will carry out works at the hall grounds during August and September. **Resolved noted.** It was suggested that before and after photos would be helpful for Council to see which works had been carried out. **Resolved noted.** • Clerk reported that Caretaker's review will be due. She will carry this out in due course. **Resolved noted.**				Clerk to liaise. Clerk to liaise. Clerk to liaise with Caretaker.
4852.	**Correspondence** • J Skinner, Ystalyfera Heritage Society – request to attend next meeting of Council to discuss future of Heritage Society. **Resolved** that Clerk invite to meeting. • Clee Tomkinson & Francis – Complaint re: overgrowth at no10 Commercial Street. **Resolved** that Clerk visit house and liaise with Handyperson regarding works. • Cllr A Jenkins- Trees at Parc Y Darren. Cllr A Llewelyn stated that these are the responsibility of NPTCBC. He will follow up. **Resolved noted.** • Cllr J Jones – Council Meetings. It was discussed and decided that meetings should stay on the third Thursday of every month even though the Community Hall cannot be used, due to Members availability. **Resolved noted.**				Clerk to invite to meeting. Clerk to liaise. Cllr A Llewelyn to liaise.
	The meeting ended at 8.45 pm. Chair thanked all for attending the meeting. Next Meeting will be held on 19th September 2024.				