CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held online via Zoom on

16th November 2023 at 7:00pm

Present

Cllr. Terry Flynn (Chair)
Cllrs. Geraint Williams, Dan Davey, Steve Thomas, Ann Lewis, Hayley Morgan, Rhian Llewelyn, Julie Jones, Rachel Townsend, Ann Jenkins, Rosalyn Davies,

Apologies

Name	Reason
Cllr. Alun Llewelyn	Sickness
Cllr. Simon Prothero	Working
Cllr. Cathy James	Working
Cllr. Emyr Wyn Williams	Working

		ACTION
4764.	**Damian James, Ystalyfera RFC** Chair welcomed D. James to the meeting. D. James introduced himself as Chair of Ystalyfera RFC. D. James explained that although a higher fence was placed at the Ystalyfera MUGA some years ago, there are ongoing issues with broken roof tiles on the clubhouse. Ystalyfera RFC believe this is due to balls being kicked onto the roof from the MUGA. Cllr S. Thomas explained that he had met with D. James last night and had seen the alleged damage to the roof. The fence has also seen some damage. D. James stated that he had a letter of complaint ready for council and will forward this to the Clerk as soon as possible. Chair stated that the Community Council are not in any position to do anything about the Ystalyfera RFC Clubhouse roof but that if a letter of complaint is received, then Clerk will forward this to council insurers to investigate further. Cllr R. Towsend suggested that Ystalyfera RFC obtain quote for covering the roof to avoid potential damage to the roof tiles. Cllr H Morgan suggested educating children and parents. Chair stated that council have no way of controlling adults' behaviour. Council have done what they can at this time. Chair reported that the Headteacher of Ysgol Gymraeg Ystalyfera has sent an email of apology if the sixth formers have caused any damage. Chair asked whether Ystalyfera RFC followed the advice given by the Community Council in their last meeting with the club. It was suggested that NPTCVS be contacted, and grants sought to repair or replace the roof. D. James stated that the previous Chair had done this but had not had any other information. D. James asked what will happen long term. Cllr H. Morgan stated that offenders should be reported for any alleged anti-social behaviour. Clerk reported that signage has been ordered stating that no ball games should be played outside of the MUGA in the skatepark. Chair thanked D. James for attending the meeting to convey his concerns. D. James left the meeting.	
4765.	**Welcome, Declarations of Interest and late Apologies** Chair welcomed all to the meeting. No late apologies. Declarations of interest: Item 7, Cllr R. Davies as Member of NPTCBC Planning Committee. Cllr C. James also declared an interest in item 7 as Member of NPTCBC to avoid pre-	

	determination issues. Cllr T. Flynn also declared an interest in item 7, Planning. Resolved.	
4766.	**Minutes of previous meeting & matters arising:**. All agreed that the minutes were a correct record - **Resolved.** • Following on from minute 4754 Pathfinders Cymru, Clerk stated that she has chased the tables again. Rosehill Furnishings have assured us that the tables will arrive imminently. Members stated that if they do not arrive by December, then a refund be sought. Clerk contacted Ministry of Furniture, but they have gone bust. They have been taken over by MPS (Bridgend). MPS have agreed to give quotes for alternative folding tables. Cllr G. Williams suggested ordering 6 additional tables from MPS regardless, as tables are needed in the hall. Chair agreed as long as they can be delivered by the Christmas Fayre. Resolved. Cllr R Llewelyn suggested ordering folding tables that have the stools built-in instead of the ones from Rosehill Furnishings. She will forward information to Clerk. Resolved noted. • Following on from minute 4754 Pathfinders Cymru, Clerk reported that she had contacted NPTCBC Trade Waste and they suggested using a private waste removal company as this would be cheaper for council. Clerk reported that she has contacted Wayne's World of Waste (Neath) and John Ball, SW Waste for quotes. Cllr R. Davies reported that there are other items that need removing from the hall as well as the tiles, room divider and chairs. Resolved noted. • Following on from minute 4754 Pathfinders Cymru, Clerk reported that S. Mattick has cleared the drains and guttering at the hall. He has also planed the disabled toilet door and fitted the bar handle. Cllr R. Davies stated that the toilet doors in the ladies also need planing and the doors also need bar handles. Resolved noted. • Following on from minute 4755 Matters Arising, Clerk reported that A. Jenkins has replaced the Pride flags with the Welsh flags. Resolved noted. • Following on from minute 4755 Matters Arising, Clerk reported that S. Mattick has agreed to install post for St Illtud's Walk Sign. Resolved noted. • Following on from minute 4755 Matters Arising, A. Jenkins sent through a quote for netting for the MUGA £9,256.56. Members thought this was very expensive and will look at alternative options. Resolved noted. • Following on from minute 4755 Matters Arising, Clerk reported that the defibrillators and cabinets have now arrived. She will ask KDY Electrics to instal into the kiosks. Resolved noted. • Following on from minute 4757 Remembrance Sunday, Cllr R. Llewelyn stated that the event had gone very well. A larger buffet may be needed for next year as a lot of attendees attended the Community Hall afterwards. Cllr R. Llewelyn thanked Cllr R. Townsend's children for helping at the Community Hall. Resolved noted. Chair thanked all Members involved in the Remembrance events for their hard work. Resolved. • Cllr C. James reported that she will be circulating an action plan for the St Dwynwen / Burns event shortly. Resolved noted.	Clerk to liaise. Clerk to liaise with Cllr R. Llewelyn. Clerk to liaise. Clerk to liaise with S. Mattick. Clerk to liaise. Clerk to liaise. Cllr C. James to circulate plan.
4767.	**Foodbank Update** • Cllr C. James reported that the foodbank is still very busy. She stated that there has been a good take-up at the Penrhos satellite. Some foodbank	

	users have transferred over to Penrhos from Ystradgynlais. Resolved noted. • Cllr C. James reported that the foodbank has received lots of harvest donations from local schools. Members were pleased with this news. Resolved noted. • Cllr C. James reported that 50 Christmas hampers will be delivered before Christmas. Resolved noted. • Chair thanked Cllr C. James for her report. Resolved noted.	Cllr C. James to provide updates.
4768.	**Christmas 2023** • Cllr R. Llewelyn read through the action plan. She asked if someone could be with her in the car for the Santa Tour to guide her. Cllr A. Lewis agreed to do this. Resolved noted. • Clerk will update the poster and place on Facebook. She will also print 3-4 copies for each school so that they can be displayed on their notice boards. Resolved noted. • Clerk reported that she had received 2 quotes for 4 large Christmas trees: Glantawe Landscapes Ltd: £2,400.00 Old School Nursery: £800.00 All agreed that trees be ordered from Old School Nursery. Resolved. • Cllr J Jones suggested purchasing extra Christmas flags. Resolved noted. • Cllr G. Williams reported that he has looked for lights for the small Christmas trees. The best quote he has received is £300.00 from Barnardo's, with a percentage given as a donation to the charity. All agreed that the lights be ordered from Barnardo's. Resolved noted. • Cllr R. Davies asked if Centregreat could put more lights on the Cilmaengwyn Christmas tree this year. Resolved noted. • Cllr C. James stated that the foodbank will provide lights for the tree outside Gurnos Chapel (Foodbank). Resolved noted. • All agreed that Clerk order new lights and batteries for Penyrallt and Sgwâr Godre'r Graig trees. Resolved. • All agreed that Clerk order 3 small Christmas trees for Near Wern Fawr, Graig Road and the Community Hall. Resolved. • It was reported that the tree at Ystalyfera RFC is on this year. The lights are placed towards the road. The tree will need to be trimmed for next year. Resolved noted. • Chair gave thanks to Cllr R. Llewelyn for her work towards the Christmas and Remembrance events. Resolved noted.	Clerk to amend poster, put on FB and print. Clerk to order. Clerk to order. Cllr G. Williams to order. Clerk to liaise with Centregreat. Clerk to order lights and batteries. Clerk to order.
4769.	**Project Group** • It was suggested that the next meeting of the Project Group be held on 27th November 2023. Resolved noted. • Clerk reported that she has received 2 quotes for the MUGA lights so far. - Exclusive Leisure Ltd: £7,600.00 + VAT for LED lights, plus £300 + VAT for green paint for the tops of the columns. - Bright Sparks Sports Lighting Ltd: £7,300.00 + VAT Cllr S. Thomas reported that he had spoken to an electrician who may be able to fit the new LED lights. He will obtain a quote. Clerk also reported that she is awaiting a further quote from JHP Electrical Ltd. Members agreed to wait for further quotes before proceeding. Resolved noted. Members voted to carry out works on Godre'r Graig MUGA firstly (before	Clerk to arrange Zoom meeting. Clerk & Cllr S. Thomas to obtain quotes.

	the end of the current financial year) and then Ystalyfera MUGA (at the start of the next financial year (vote result noted at 7-4). Resolved.	
4770.	**Finance** • Clerk reported that she still has not yet heard from the external auditors. Resolved noted. • Clerk reported that NALC have updated the PayScale's for 2023-24. Instructions from NALC to ensure backpay is paid from April 2023. Resolved noted. • Clerk reported that the 'Real Living Wage' has been raised to £12 per hour. Members agreed to implement this for staff other than Clerk. Resolved noted. • Clerk gave overview of financial position. She explained that there is £36,613.25 in Council Reserves and £17,561.87 in the Business Account. There is £31,916.66 still to come as a precept payment from NPTCBC on 31st December. Clerk explained this is why one MUGA lighting project can be carried out this financial year, but she advised that the other will need to wait until the next financial year as Christmas is projected to cost at least £10,000 in the current financial year. Resolved noted. • Clerk will arrange Finance Committee meeting via Zoom in due course to discuss Budget for 2024-25 and Precept requirements. Resolved noted. **Accounts:** Resolved.	Clerk to arrange backpay. Clerk to implement. Clerk to arrange finance meeting. Clerk to make BACS payments.

Ref:	Type:	Payee:	Amount: £
140	DD	NPTCBC Hall Council Tax	£294.00
141	DD	Survey Monkey	£44.17
142	BACS	K. Beynon - Remembrance Buffet (balance)	£190.00
143	BACS	R. Llewelyn - Reimbursement Tea & Coffee	£15.99
144	BACS	Viking Office Depot - paper, extension etc	£164.07
145	BACS	Viking Office Depot - charging lead	£9.59
146	BACS	D Crisp - Remembrance Sunday First Aid	£100.00
147	BACS	S. Mattick - guttering clearance, disabled rail	£60.00
148	BACS	G.Williams - Reimbursement Xmas Lights	£300.00
149	BACS	S. Thomas - Reimbursement Santa Suit	£110.94
150	PayPal	Adobe Systems - Acrobat Pro	£29.96
151	BACS	MPS UK Group Ltd - 6 folding tables	£813.60
152	PayPal	eBay - Christmas tree lights (Penyrallt, G. Graig)	£71.98
153	PayPal	eBay - Christmas Flags	£64.48
154	Chq.	L. Jones - Wreaths & Poppies, Poppy Appeal	£100.00
155-7	BACS	Staff Wages & Expenses	£2,885.67
158	BACS	HMRC Tax & NI	£735.85
159	BACS	City & County Swansea Pensions	£568.08
160	BACS	Old School Nursery (new potted trees)	£660.00
161	BACS	Ystalyfera Development Trust Room Hire	£40.00
162	BACS	Countrywide - Grounds Maintenance	£952.25
163	BACS	BT Broadband	£115.67
164	BACS	Old School Nursery (Christmas trees)	£1,146.00
165	BACS	Signs Express Swansea - MUGA signs	£325.57

4771.	**Planning** • P2023/0797 - Construct a single storey ground floor extension to the front of the property and ramped access - 32 Hodgsons Road Godre'r Graig SA9 2DL – no objection. Resolved.	Clerk to send response to NPTCBC.
4772.	**Community Hall** • Cllrs R. Llewelyn and R. Davies reported that the 'Safer Ystalyfera' event run by NPTCBC went very well and was well-attended. Anti-social behaviour was mentioned a lot to Police. Members were pleased with this news. Resolved noted. • Clerk reported that S. Mattick has completed clearing the drains and gutters and has fitted the bar and fixed the door in the disabled toilet. Resolved noted. • Cllr S. Thomas reported that the boiler had lost pressure. He refilled it but noticed that one of the radiators in the hall is leaking. Clerk stated that the boiler is due for its service, and she will ask the plumber to look at the radiator as well. Resolved noted. • Cllr R. Davies asked if handles could be put on the ladies toilet doors. She also stated that some of these doors need to be planed. A floor join is also needed from the small hallway into the kitchen as the floor may be a trip hazard. Resolved that Clerk liaise with S. Mattick. • It was stated that the karate mats are taking room on the stage. It was suggested that they could be kept in the boiler room but this may not be a suitable storage solution depending on what they are made of and if they are combustible. Clerk to liaise with Karate and plumber for advice. Resolved noted.	Clerk to liaise with plumber. Clerk to liaise. Clerk to liaise.
4773.	**Correspondence** • Menter Iaith Castell-nedd Port Talbot – happy to help advertise the Dwynwen/Burns event. They also stated that there will be a fundraising committee set up to raise money for the Eisteddfod. Cllr R. Davies suggested that YDT may be able to offer some events funding for the Santes Dwynwen/Burns event. Resolved noted. • D. James, Ystalyfera RFC – email regarding Christmas tree. Clerk reported that Centregreat have sorted out problem. Resolved noted. • Cllr R. Townsend – suggestion that meetings be in-person even in Winter months. Chair explained why the decision to hold meetings online only in Winter was made i.e. to stop the spread of colds, flu and COVID. Members felt that the risks were now low, even though there is a new strain of COVID circulating at the moment. Clerk explained that the only main problem with this is if she is ill, as meetings would then have to be online. Members agreed that meetings be hybrid year-round from now on unless the Clerk herself is unwell. Resolved noted. It was decided that the next meeting of council be held on 14th December 2023 at YDT and online. Resolved. It was suggested that the library be looked at for future meetings. If the bookcases can be easily moved, then meetings could possibly take place there. Resolved noted. • Cllr A. Llewelyn – report on schools spending and possible new Godre'r Graig school. Resolved that Clerk forward to Members.	Clerk to liaise. Clerk to look at library book cases. Clerk to forward.

	• M. Bull, Welsh Government – section 137 expenditure limit details. Resolved noted. • Cymru Can – Wellbeing of future generations update. Resolved noted.	
	The meeting ended at 8:20pm. Chair thanked all for attending the meeting. The next meeting of council will take place at Ystalyfera Development Trust and online on 14th December 2023 at 7pm.	