CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting
held via Zoom on 16th June 2022

Present

Cllr. Rhian Llewelyn (Chair)
Cllrs. Hayley Morgan, Daniel Davey, Alun Llewelyn, Julie Jones, Ann Jenkins, Rosalyn Davies, Emyr Wyn Williams, Ann Lewis, Steven Thomas

Apologies

Name	Reason
Cllr. Terry Flynn	Holiday
Cllr. Simon Prothero	Holiday
Cllr. Geraint Williams	Sickness
Cllr. Cathy James	Working
Cllr. Rachel Vale	Sickness

		ACTION
4615.	**Welcome, Declarations of Interest and late Apologies** Chair welcomed all to the meeting. Cllrs R. Davies, J. Jones and A. Llewelyn declared an interest in item 7 Planning, due to being governors at Ysgol Gymraeg Ystalyfera. No late apologies. Resolved.	
4616.	**Minutes of previous meeting & matters arising:** All agreed that the minutes were a correct record - **Resolved.** • Following on from minute 4607 Minutes of Previous Meeting, Clerk reported that she had again contacted D. Phillips and M. Goatson, NPTCBC regarding the positioning of the gym at the entrance to Godre'r Graig Country Park but is yet to receive a response. She will try again before the next council meeting. Resolved noted. • Following on from minute 4610 Project Group, Cllr A. Llewelyn stated that he had spoken to Z. Richards (Ramblers) and he suggested that she may like to attend a meeting of council to explain what the Ramblers are planning over the coming weeks. It was suggested that Z. Richards be invited to the next meeting of the Project Group. Resolved noted.	Clerk to liaise. Clerk to invite.
4617.	**Foodbank Update** • Cllr C. James sent a report to the Clerk. Clerk read report to Members. Foodbank numbers for May were 62 parcels provided, feeding 109 people. There will be a collection day at Tesco Ystradgynlais on 2nd July, where shoppers will be given lists of items needed for the foodbank and the volunteers will be there to collect them. A similar day is planned for Asda later in the summer, date to be confirmed. Resolved noted. • Clerk reported that Cllr C. James had asked if there could be a collection point at the Community Hall. This matter was discussed and due to the variability of opening times of the hall when people could drop off items and items be picked up by volunteers, Chair suggested that asking the local schools for donations may be more suitable. Resolved that Chair will arrange with Cwmtawe Community School and Cllr J. Jones arrange with Ysgol Gymraeg Ystalyfera.	Cllrs to keep everyone updated as and when more information becomes available. Chair & Cllr J. Jones to liaise with schools.

4618.	**Planters** • Cllr E.W. Williams gave thanks to everyone who had volunteered to plant the planters thus far. He stated that there are still a few to complete. Cllr R. Davies offered to plant the planters in Cilmaengwyn. Cllr D. Davey offered to plant the planters on Gnoll Road and at Godre'r Graig Country Park. Cllr E.W. Williams will complete the planters at the Sgwâr and by the post box on Graig Road. It is hoped that Cllr. S Thomas may be able to plant the planter at Ffordd y Glowyr. Resolved noted. • Cllr A. Llewelyn also thanked all Members for helping with the planting. He asked when the baskets and troughs in Ystalyfera will be planted. Clerk reported that this will be done imminently. Resolved noted. • Cllr H. Morgan reported that there had been some negative comments on Facebook about the planters and the weeds growing in them. This was before the re-planting scheme had begun. Resolved noted. • Cllr J. Jones stated that everyone in the community appreciates the flowers. She stated that it is a lot of work for the Members involved and suggested that this work be carried out by a company in future. Clerk explained that the reason the planters had been done this way for the past 2 years was to save money. Now that council has a little more in reserves, a tender could go out for the planting for next year and budgeted accordingly. All agreed that this be looked at for next summer. Resolved noted. • Clerk reported that she has ordered 5ltr containers for watering the planters. She will let Members know when they arrive so that they can be picked up. Facilities Officer will complete watering for the hanging baskets and troughs in Ystalyfera for this summer. It was suggested that the Caretaker water the planter outside the Community Hall. Resolved noted. • Clerk reported that Tim Ambler, Residents Association had responded. They would like council to provide flowers for the dram and planter at Carreg yr Afon Park. Cllr E.W. Williams stated that he would have to see how many flowers were left after the other planters have been planted and if necessary, some more flowers may need to be purchased. Cllr S. Thomas stated that he will have a look at the grass around the dram and see if it needs cutting. Resolved noted. • Cllr H. Morgan asked Members to take photos of the planters once they have been planted so that she can place on Facebook. Resolved noted.	Members to complete planting. Clerk to arrange tenders for next year. Members to pick up containers. Purchase extra flowers if necessary. Members to pass on photos to Cllr H. Morgan.
4619.	**Project Group** **Parks** • It was decided that the next meeting of the Project group be held via Zoom on 28th June 2022 at 6:30pm. Resolved. • Clerk reported that works at Carreg yr Afon Park have now been completed. Cllr S. Thomas reported that some members of the public have commented that the zip-wire is a lot smaller than they were expecting. Clerk explained that due to the funding received for the project, this had been the only option with regards to a zip-wire as larger ones would be upwards of £16,000 + VAT. Resolved noted. • Cllr S. Thomas reported that there had been a number of incidents where dog mess had not been cleaned up under the zip-wire at Carreg yr Afon	Clerk to arrange meeting.

	Park. He will monitor this situation. Members stated that offenders should be reported if they don't pick up after their dogs. Cllr J. Jones asked if NPTCBC could patrol the park but it was stated that as it is private land, they would not be able to patrol the park itself, only the surrounding areas. Chair stated that people who are reported, whether there is evidence or not, would receive a warning letter. This may be enough to scare people and encourage them to pick up after their dogs. Cllrs A. Llewelyn and R. Davies will ask the patrol to visit the area. Resolved noted. • Penyrallt Park has still not been completed. Clerk will contact Sutcliffe Play to find out when works will be completed. Resolved noted. • Cllr A. Lewis reported that there are motorbikes being driven around Farteg Park. Cllr A. Jenkins stated that she has seen the motorbikes and said that the children riding them are no more than 4 or 5 years old. She said she believes the father is somewhere near to them when they are riding around. Cllr A. Lewis stated that she will monitor the situation and approach the parents if possible. It was suggested that the PCSO could be asked to monitor this situation also and if necessary, approach the parents. Resolved noted. **Fencing** • Clerk reported that she has received a quote from Black Mountain Fencing of £6,011 for a part repair, part replace job for Penyrallt Park fence. She is meeting with R. Lewis Fencing tomorrow morning for a further quote. Resolved noted. • Cllr S. Thomas stated that he has some contacts that may be able to provide further quotations. Resolved noted. **Proposed Allotments** • Clerk reported that she had received a response and helpful documentation from One Voice Wales with regards to providing land for allotments. The legislation seems to confirm that both county and community councils are responsible for providing allotments if there is a need. Cllr S. Thomas stated that with his vast experience of working with Highways for the last 21 years, that the only way that land can be passed on for allotments use is if it is surplus land. He stated that there is no expectation for councils to purchase land for this use but only to pass on land which is deemed surplus to be used for allotments. Members explained that the group may be able to lease land from the trustees of Carreg yr Afon Park. Cllr S. Thomas explained that this would be a good option, but it would have to be funded by the group itself and not the community council. He stated that there is lots of funding available for this type of project. Resolved noted.	Cllr S. Thomas to monitor. Clerk to liaise with Sutcliffe. Cllr A. Lewis and A. Jenkins to monitor. Clerk to contact PCSO. Meet with R. Lewis for further quote. Cllr S. Thomas to obtain further quotes. Clerk to liaise.
4620.	**Finance, Financial Statement & Annual Return** • Clerk reported that the internal audit has now been completed by Fergusons & Peters, Pontardawe and no issues raised. Members were pleased with this. Resolved noted. • Clerk presented Financial Statement 2021-22, Annual Return 2021-22 and explanation of variances to council. Annual Return 2021-22 approved by	Clerk to prepare documents

	council, signed by Clerk (RFO) and Chair immediately after the meeting. Resolved. **Accounts:** Resolved. **Ref: Type: Payee: Amount: £** 030 DD NPTCBC (Hall Council Tax) £273.00 031 DD Survey Monkey £44.17 032 PayPal eBay 5ltr Water Cans (planter watering) £43.18 033 PayPal eBay Litter Picking Hoop £11.99 034 BACS E-ON Gas £103.25 035 BACS SSE Swalec Community Hall Electric £241.11 036 BACS SSE Swalec Ystalyfera MUGA £262.05 037 BACS Sutcliffe Play Ltd (Carreg yr Afon zip wire) £11,974.80 038 BACS Glantawe Landscapes Ltd (Gnds Maintenance) £975.00 039 BACS Glantawe Landscapes Ltd (Basket Flowers) £1,100.00 040 BACS Fergusons & Peters (Internal Audit) £720.00 041 BACS SSE Swalec Godre'r Graig MUGA £280.60 042 DD Vodafone £38.28 043 BACS BT Broadband £57.35 044-46 BACS Staff Wages & Expenses £2,200.34 047 BACS HMRC Tax & NI £367.68 048 BACS City & County Swansea Pensions £473.56 049 DD NPTCBC (Hall Council Tax) £273.00 050 PayPal eBay Paint for Swings Penyrallt Park £43.95	for external audit. Clerk to make BACS payments.
4621.	**Planning** Cllrs R. Davies, J. Jones and A. Llewelyn left the meeting due to declaration of interest. Resolved. • P2022/0412 - Discharge of condition 3 (Parking Management Plan) of planning permission P2020/0752 for new 2G sports pitch, confirming parking management arrangements, details of how community groups are granted access, a plan for monitoring and addressing individual organisations and complaints procedure - Ysgol Gymraeg Ystalyfera, Ynysydarren Road, Ystalyfera SA9 2DY – no objection – Resolved.	Clerk to send responses to NPTCBC.
4622.	**Community Hall** • Cllr S. Thomas asked where the Community Hall hire is advertised. Clerk explained that advertising has been limited recently as it has been having work carried out including the roof, interior refurbished etc. Cllr S. Thomas suggested advertising in the 01639 magazine. It was also suggested that it be advertised with photos and a room-plan on Facebook and website. Cllr A. Lewis stated that the hall has an advantage of having full kitchen facilities, which some other halls do not have. Resolved noted. • It was suggested that for children's parties, a small bouncy castle could be purchased. This may have implications on the council's insurance so Clerk would need to check this. Resolved noted. • Cllr S. Thomas asked with regards to hall hire charges. Clerk explained that these were currently set at £15 for a two-hour hire. It was suggested that hall hire charges be reviewed in the next meeting of the Finance Committee. All agreed that the next meeting of the Finance Committee be held on 28th June 2022 at 6pm. Resolved.	Clerk and Facebook page admins to advertise. Clerk to liaise with insurers. Clerk to arrange meeting.

4623.	**Correspondence** • Cllr A. Llewelyn forwarded an email from Z. Richards, Rambers Cymru regarding a follow up Balsam Bash. Clerk to advertise on Facebook. Resolved noted. • T. Ambler – dram and planter at Carreg yr Afon Park. Resolved that plants be donated. • T. Davies – NPT liaison forum. Resolved. • Godre'r Graig School – request for donation towards year 6 leavers trip. All agreed that trip be funded by council and photos of the cinema tickets be requested so that good work can be promoted on Facebook. Resolved noted. • It was suggested that the year 6 leavers from Ysgol Gymraeg Ystalyfera also be offered funding. Resolved noted. • One Voice Wales – Updated Welsh Government Legislation for Town & Community Councils. Clerk explained that she is currently in the process of reading through the legislation. She has highlighted a few major changes including the need for a published annual report, a training scheme for all councillors and a training scheme for all members of staff. Clerk explained that this would have an impact on her workload. Members agreed that Clerk should complete timesheets and work out how much extra time is needed per month. In the meantime, overtime can be claimed. Resolved noted. Clerk also explained that the new legislation highlighted that in-person meetings only are no longer permitted. There has to be a way of councillors, members of the public and press to attend virtually. This means that each in-person meeting will need to have an option to join remotely. Resolved noted.	Clerk to advertise. Clerk to liaise. Clerk to arrange payment. Clerk to liaise. Clerk to review entire legislation.
	The meeting ended at 8:40pm. Chair thanked all for attending the meeting. The next meeting of council will take place on 21st July 2022 at 7:00pm.	