CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at the Community Hall, Ystalyfera on 18th April 2019

Present

Cllr. Terry Flynn (Chair) Cllrs. Alun Llewelyn, Rhian Llewelyn, Ann Jenkins, Geraint Williams, Brian Hastie, Cathy James Ann Lewis

Apologies

Name	**Reason**
Cllr. Julie Jones	Holiday
Cllr. Rosalyn Davies	Personal Reasons
Cllr. Simon Prothero	Working
Cllr. Emyr Wyn Williams	Working
Cllr. Tristian Lewis	Working
Other Absence:	
Cllr. Bryan Lewis	Leave of Absence
Cllr. Arwel Hughes	Leave of Absence

		ACTION
4245.	**Welcome and late Apologies** Chair welcomed all to the meeting. Late apologies received from Cllr. Tristian Lewis.	
4246.	**Public Questions** There were no members of the public in attendance.	
4247.	**Minutes of previous meeting: <u>All Agreed - Resolved</u>.** • Cllr A. Llewelyn stated that he will update Facebook with photos. <u>Resolved</u>. • Cllr A. Llewelyn stated that he will arrange a date to visit Pantteg Chapel with Clerk and Fiona. <u>Resolved</u>.	Cllr A. Llewelyn to liaise with Clerk.
4248 .	**Christmas 2019** • It was reported that the Christmas event last year was a success. It was suggested that the same be repeated this year. <u>All agreed – Resolved.</u> • Clerk reported that she had received correspondence from Centregreat explaining that NPTCBC will not prepare any more lamp-posts for Christmas lighting attachments this year. It was suggested that a formal letter from the Community Council be sent to NPTCBC to ask for an explanation as to why this is the case as the Community Council pays for this service whenever needed. <u>Resolved.</u> • Cllr A. Llewelyn suggested that dates are arranged for the Santa Land Train as soon as possible. <u>Resolved</u>. • It was suggested that Asda may like to contribute to this year's festivities by putting lights around their roundabout next to the shop. <u>All agreed</u> that Asda be contacted.	Clerk to write letter to NPTCBC. Clerk to contact City & County Swansea Council to book train. Clerk to contact Asda manager. Clerk to add to Business Forum Agenda. Clerk to order Christmas

	• It was suggested that Christmas lighting and decorations be put on the next Business Forum Agenda in order to ascertain local businesses views on this. All agreed – Resolved. • It was suggested that new interior decorations be purchased for the Community Hall that are 'fire-safe'. All agreed – Resolved. • It was stated that a replacement Santa may be needed this year as last year's Santa is thinking of retiring from this role. It was suggested that a new Santa suit be purchased this year. All agreed – Resolved. • It was suggested that the trees next to Ystalyfera RFC be decorated. It was reported that the RFC would be happy with this. Centregreat need to assess suitability. Resolved. • Cllr B. Hastie stated that his First Aid Certificate has expired. It was suggested that two representatives of the Community Council be trained and certified as First Aiders. Cllr G. Williams offered to do this with Cllr B. Hastie. All agreed – Resolved.	decorations & Santa suit. Clerk to arrange Centregreat assessment. Cllrs B. Hastie & G. Williams to complete training.
4249.	**Planters** • Cllr G. Williams reported that he had spoken with Lee (Quids In) and he explained that it is currently the out-of-season period. Lee said that as soon as new plants are ready, they will proceed with planting the Summer flowers. Resolved. • Cllr G. Williams asked Lee regarding the possibilities of replacing the planters at the signposts, Ystalyfera and Godre'r Graig, with troughs to avoid vandalism. Lee is happy to do this. Lee will also reposition the planters to new locations (outside Butchers in Ystalyfera). Resolved. • It was reported that Crynant Landscapes have already started clearing the planters in Ystalyfera and they will also plant once flowers are ready. Resolved. • It was reported that the land on Prospect Place needs clearing. Clerk to contact Glantawe Landscapes regarding this. It was suggested that this could be a good area for a Community Garden once cleared. Resolved. • It was suggested that a Community Garden on the Community Hall land be revisited. It was suggested that the Community be approached to see what they would like with regards to a Community Garden. It was suggested that the Ystalyfera Gardening Club (based in Ystalyfera RFC) be contacted to see if they would like to get involved in a project such as this. There could also be a media campaign and consultation regarding this project. Resolved.	Clerk to speak to Andrew (Glantawe Landscapes) re: clearing land on Prospect Place. Clerk and Cllr C. James to arrange media campaign and consultation.
4250.	**Cenotaph** • Clerk reported that she had again contacted the solicitor and there had been no contact from the Thompsons.	Clerk to follow up with solicitor.
4251.	**Library** • It was reported that Cllr E.W. Williams spoke to Lynne Lloyd, Practice Manager. She contacted Jonathan Parker. • Clerk reported that she had received an email from Jonathan Parker stating that he has been very busy and he will look into the lease in due course. He is happy for the electrical work to be done. Members	Cllr E.W. Williams to follow up.

	suggested that no work should be carried out until a lease is in place. All agreed – Resolved.	
4252.	**Zip Wire & Project Group** • Clerk reported that she had received revised quotations for the outdoor gym project (2 phases of development i.e. Phase 1 and Phase 2): **Sunshine Gym (Phase 1): £9,436.00** **Dragon Play (Phase 1): £8,999.00** **Dragon Play (Phase 1 alternative option): 9,499.00** All agreed that Sunshine Gym be selected to complete the work due to cost vs quality. Cllrs A. Lewis and C. James offered to put together funding application for 'Awards for All'. Resolved. • Clerk reported that she and Cllrs E.W. Williams and G. Williams had met with David Phillips (NPTCBC) at the land next to the Cilbrwyn, Graig Road, Godre'r Graig. David Phillips did not see a problem with the Community Council leasing the land. He will arrange all necessary paperwork. He suggested that it would be on a 25 year lease terms in the same format as Godre'r Graig Park. He stated that as there is public seating placed on the land then there may not be any need for planning permission for the outdoor gym equipment as it will already be listed as a park. Resolved. • Clerk reported that she had received a quote from Andrew (Glantawe Landscapes for cutting back trees and getting rid of Japanese Knotweed at the land next to the Cilbrwyn. As soon as lease is acquired, Andrew to complete work. Resolved. • Clerk reported that Paul Hinder is happy to release money from the Councillor Community Fund for the zip-wire project. He stated that the consultation already done was enough to go ahead with the project. Resolved. • Clerk reported she now had 2 estimates and 2 finalised cost for the zip-wire project. **Wicksteed 25m £8,962.80 (estimate)** **Sutcliffe 25m £11,832.00 (final quote)** **Playdale 23m £10,246.80 (estimate)** **Dragon Play 25m £9,990.00 (final quote)** Cllr A. Llewelyn proposed and Cllr B. Hastie seconded that Dragon Play should be considered for this project as long as NPTCBC was happy with this. Clerk to check with Paul Hinder. Resolved. • Clerk reported that the zip-wire height is under 4m tall and there would be no need for planning permission as it would come under permitted development. Resolved. • It was suggested that the Community Council inform nearby residents of the plans for Farteg Park. All agreed – Resolved. • Clerk reported that she had received a quote from Dragon Play for Park Surfacing repairs of £1,958.00. This price would be valid if they were selected to complete the zip-wire project. All agreed to go ahead if they are selected for the zip-wire project. Resolved. • Clerk reported that representatives from Dragon Play had explained that damage to swing seats in Farteg Park was caused by dogs. Individuals train their dogs (bulldogs, staffies etc) to clamp on to the seats with their jaws and hang from the swings. They explained that this is a common problem and usually happens at night. It was suggested that this issue be raised in the next PACT meeting as	Clerk to arrange meeting with Cllrs A. Lewis and C. James. Clerk to liaise with David Phillips. Clerk to email Paul Hinder. Clerk to write letter to residents. Cllr A. Llewelyn to raise issue ion next PACT meeting.

	damage to the swings is unacceptable. Dragon Play noted that this was not a safety issue at present but if the seats are damaged further, then there could be need for replacement. Resolved noted.	
4253.	**Planning** There were no planning applications to consider. Resolved.	
4254.	**Community Hall** • Clerk reported that she had received quotes for the refurbishment of the toilets and some quotes have a suggested layout redesign. - **Plumb N Fix It (original layout): £13,823** - **Elite Plumbing (original layout): 13,139** - **Swift Property (new layout): £11,700** - **Elite Plumbing (new layout): £12,546.50** All agreed that Swift Property should be used for works as long as urinals are included. Resolved. • Clerk created a new Hire Agreement for the Community Hall. All agreed that terms were fair. Cllr R. Llewelyn agreed to translate into Welsh. It was suggested that the form be placed on the Community Council website so that potential users can download. It was suggested that a meeting with the caretaker be arranged in order to implement this. Resolved. • Clerk reported that she had noticed that school pupils are parking in the Community Hall Car Park. Some individuals are creating a nuisance by tooting their horns and messing around in the car park. All agreed that a letter be sent to the school outlining these concerns – Resolved.	Clerk to contact Swift to check if urinals are included. Clerk to put Hire Agreement on website and arrange meeting with caretaker. Clerk to send letter to school re: car parking.
4255.	**Correspondence** • ABMU – organisation change. • Amendments to Public Audit Wales Act – consultation. • South Wales Police – change of contact information. • Côr Y Gyrlais – Adelina Patti Concert.	Clerk to respond.
4256.	**Accounts & Finance:** • All agreed that Ferguson Peters Accountants, Pontardawe be instructed to complete internal audit for 2018-19. Resolved. Accounts: DD 001 NPTCBC (Com. Hall Council Tax) £270.60 BACS 002 City & County Swansea Pensions (4 months) £1265.36 DD 003 Survey Monkey £29.17 DD 004 Vodafone £24.57 BACS 005 BT Payphone £133.32 BACS 006 HMRC £155.48 BACS 007&8 Staff Wages & Expenses £1865.92 BACS 009 Npower (Gas) £1145.39 BACS 010 Tiddlywinks Cyf. (Open Access Play) £1975.00 BACS 011 City & County Swansea Pensions (April) £336.41 Transfer from Business Account 121 to Current Account: £10,000.00 **Note:** BACS 002 already reported in March meeting – new code added.	Clerk to instruct Ferguson Peters.
4257.	It was decided that due to many of the Community Councillors attending the Adelina Patti concert on Thursday 16th May, **the next meeting of the Council and AGM will be held at 6:45pm on Wednesday 15th April 2019 at Godre'r Graig School.** Proposed by Chair, seconded by Cllr B. Hastie. Resolved.	