CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at the Community Hall, Ystalyfera on 21st June 2018

Present

Cllr. Terry Flynn (Chair) Cllrs. Alun Llewellyn, Ann Lewis, Rosalyn Davies, Emyr Wyn Williams, Brian Hastie, Cathy James, Bryan Lewis, Julie Jones, Tristian Lewis, Ann Jenkins, Geraint Williams, Rhian Llewelyn, Arwel Hughes

Apologies

Name	Reason
Cllr. Simon Prothero	Working

Not Present

		ACTION
4109.	**Welcome and late Apologies** Chair welcomed all to the meeting. Chair reminded all councillors that they should give apologies before the meeting by contacting Clerk.	
4110.	**Alltygrug Action Group** • Member of the group and Gaynor Richards attended to address the Community Council. • It was stated that over the past year, a complex situation. regarding ownership of the road has been overcome. • NPTCBC has now completed the work on the road. • The Action Group still want to create a working partnership with the Community Council as on-going maintenance will need to be addressed. • It was stated that there needs to be a lock put on the gate to try to combat illegal dumping/fly tipping. It was suggested that a combination lock could be used and the combination given out to a select number of people. Visits could then be arranged via appointment. Resolved. • Signage needs to be looked at. It was suggested that signs regarding illegal dumping be put at the entrance to the cemetery. Also, signage pointing to the cemetery from the main roads in Ystalyfera needs to be looked at in order for the public to know where the cemetery is situated. The Community Council has agreed to sponsor the signage. Resolved. • It was suggested that a fundraising pot be established in order to pay for future maintenance. • It was suggested that a voluntary group be set up to maintain the grass verges on the new cemetery road.	Cllr A. Llewelyn to check to see if NPTCBC can provide a lock for the gate. Clerk to find quotes for signage.

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4111.	**Minutes of previous meeting:** • **Defibrillators at Ynysmeudwy FC -** Press button 'C' to access defibrillator – this needs to be advertised on the website and social media so that the public know how to access the units. Resolved. • **Alltygrug Park** – It was suggested that the Community Council asks whether or not the owners of the land would consider gifting it to the Community Council. Resolved. • **ROSPA** – Report to be emailed to Councillors in preparation for park visit. Resolved. • **GDPR** – It was stated Community Councils will now be exempt from having to employ a DPO. Resolved.	Clerk to update website and social media, liaise with Cooke & Arkwright re: Alltygrug Park.
4112.	**Christmas Decorations & NPTCBC Agreement** • Resolved that Centregreat will provide and install Christmas decorations for Christmas 2018. • All agreed that NPTCBC agreement can be completed and signed on behalf of the Community Council. Resolved.	Clerk to follow up with NPTCBC.
4113.	**Planters/Flower Pots** • It was stated pots have now been re-filled. • It was stated that the pot near the Godre'r Graig sign on the bypass has been stolen. Cllr E.W. Williams proposed and Cllr T. Flynn seconded that this should be replaced. All agreed - Resolved. • It was suggested that more pots be purchased to be placed around the area. All agreed - Resolved.	Clerk to order replacement pot.
4114.	**Ffynnon Cwmtwrch** • Cllr G. Williams stated that he had spoken to Quids In Nursery and they agreed to plant suitable plants for the area. • It was stated that the slats (benches) are rotten and need replacing. It was suggested that getting replacement slats, made from recycled plastic would be the best option due to low maintenance need. Cllr B. Hastie proposed purchasing from 'Birch SLPW' and Cllr A. Llewelyn seconded. Resolved. • Cllr G. Williams said he had spoken to Dean James 'Foot of the Rock' and he will give us a quote for the work. Resolved noted.	Clerk to price replacement slats. Cllr G. Williams to liaise with Quids In & Dean James.
4115.	**Godre'r Graig AFC – drainage at Carreg yr Afon Park** • It was stated that the Community Council has no control over the land at Carreg yr Afon. • It was stated that it is the Trustees of Carreg yr Afon Park that own the land and it is their responsibility. • It was suggested that the Trustees could look at funding for drainage works. The Community Council would be prepared to back a bid for funding. Resolved.	Clerk to respond to Mr Thompson.
4116.	**Big Lottery Funding** • It was stated that some Councillors had met with the Big Lottery in order to find out more about the application process. • It was stated that community consultation would be needed to find out what people want in the area. Resolved.	Cllr C. James to design questions for questionnaire and create Survey Monkey survey.

	• It was suggested that the Community Council use Survey Monkey for online questionnaires that could be distributed via social media and website. All agreed - Resolved. • It was suggested that paper-based questionnaires be created for placement around the villages i.e. in pubs, post offices, surgeries etc. These could also be used at events including Chunky 7's. All agreed - Resolved. • It was stated that Paul Hinder (NPTCBC) may be able to assist with the funding applications. • It was decided that there should be a project group meeting to discuss this matter further on Tuesday 26th June 2018 in the Community Hall at 6:30pm. All agreed - Resolved.	Clerk to design paper-based questionnaire and get quotes for printing. Clerk to distribute digital questionnaires via social media and website.
4117.	**Heritage – Godre'r Graig landslip area** • It was stated that the area looks better since the trees have been cut. • It was suggested that information boards be made for the area. These could be electronic. It was suggested that lottery funding could be used for this. All agreed - Resolved. • It was suggested that a 'Suggested Walks' be produced. All agreed - Resolved. • It was mentioned that this project could be carried out in connection with the Ystalyfera Heritage Society.	This matter will be discussed in a project group meeting.
4118.	**Planning – Cllrs R. Davies & A. Llewelyn left the room.** • Mr M. Davies – no comment. The Community Council has decided this is not a decision they would like to make Resolved. • NPTCBC – Ysgol Gymraeg Ystalyfera – no objection. Planning agreed - Resolved. • 285 Graig Road – no objection. Planning agreed - Resolved.	Clerk to send responses to NPTCBC.
4119.	**Park Equipment Painting** • It was stated that equipment at Carreg yr Afon Park and Gnoll Road Park needs painting. • Cllr R. Llewelyn proposed and Cllr T. Lewis seconded that this work should be carried out asap. All agreed - Resolved.	Clerk to get quotes for painting.
4120.	**MUGA Fencing – Andrew Scott** • It was decided that using ivy as screening for privacy would be the best idea. • It was decided that the side of the fence should be closed off. • It was decided that the area behind the fence should be cleared. • It was decided that there should be a sign put on the fence stating 'Do not climb'. • Cllr C. James proposed and Cllr B. Hastie seconded. All agreed - Resolved.	Clerk to discuss with Glantawe Landscapes.
4121.	**Bin at Penyrallt Park** • Clerk stated that she had visited the park to view the bin. She could not see anything wrong with it.	Cllr A. Llewelyn to follow up with Cllr S. Prothero.
4122.	**Cenotaph** • Clerk informed Councillors regarding email received from One Voice Wales regarding the legalities of taking over the cenotaph and land.	Clerk to contact solicitors.

	• It was suggested that the Community Council uses Jan Perkins of DR James solicitors in Pontardawe as they have been used before. All agreed - Resolved.	
4123.	**Financial** • Clerk presented Annual Return and internal audit report to Community Council. All agreed - Resolved. • Chair signed and dated Annual Return - Resolved.	Clerk to send Annual Return & supporting documents to BDO for external audit.
4124.	**Clerk's Hours – Clerk and Cllrs G. Williams & E.W. Williams left the room.** • Clerk presented her timesheet before leaving the room. • Cllr J. Jones proposed and Cllr T. Lewis seconded that the Clerk's hours be set at 20 hours per week to be reviewed in 3 months. All agreed - Resolved. • A management committee was set up in order to manage the Community Hall and staff (including Clerk and Caretaker). Cllrs T. Flynn, B. Hastie and C. James will become the management committee. All agreed - Resolved.	
4125.	**Any Other Business – Cllrs A. Llewelyn, A. Lewis & J. Jones declared an interest.** • Letter from Mrs Hewitt regarding the school and roads at Ysgol Gymraeg Ystalyfera, thanking Cllr C. James for her support. Acknowledgement to be sent stating that the Community Council cannot influence the decisions of NPTCBC regarding the roads. It is a matter for the highway authority - Resolved. • It was suggested that Broadband and WiFi be installed in the Community Hall. All agreed - Resolved.	
4126.	**Accounts –** 704154 Dean James (Foot of the Rock) £120.00 704155 Sglein (Park Cleaning) £100.00 704156 A. Thomas £515.78 704157 N. Parr-Williams £744.54 704158 HMRC £340.33 704159 City of Swansea Pensions £225.96 704160 Dwr Cymru (Com. Hall) £131.74 BACS Jack of All Trades (Handyman) £80.00 704161 Ystalyfera Bowling Club £300.00 704162 4 Colour Digital (Printing) £65.00	
	The next meeting of the Council will be held at 7:00pm on 19th July 2018 at Godre'r Graig School.	