CYNGOR CYMUNED YSTALYFERA COMMUNITY COUNCIL

Minutes of the Meeting held at Godre'r Graig School, on 20th December 2018

Present

Cllr. Terry Flynn (Chair) Cllrs. Alun Llewelyn, Rosalyn Davies, Emyr Wyn Williams, Julie Jones, Geraint Williams, Rhian Llewelyn, Ann Lewis

Apologies

Name	Reason
Cllr. Tristian Lewis	Personal Reasons
Cllr. Ann Jenkins	Personal Reasons
Cllr. Brian Hastie	Working
Cllr. Cathy James	Childcare
Cllr. Arwel Hughes	Working
Cllr. Simon Prothero	Working

		ACTION
4192.	**Welcome and late Apologies** Chair welcomed all to the meeting. No late apologies received. Email correspondence received from Cllr. Bryan Lewis requesting Leave of Absence for 3 months. Request approved – Resolved.	
4193.	**Minutes of previous meeting: All Agreed - Resolved.** **Zip-wire quotes:** • Clerk reported that any project over £5,000 must have at least 3 quotes.	
4194 .	**January St Dwynwen / Burns Event** • Cllr B. Hastie gave clerk 'to-do' list. • Cllr R. Llewelyn offered to do shopping for event and ticketing. Resolved. • It was decided that each councillor would have 5 tickets to sell. Resolved. • It was decided that each member could bring 1 item each as raffle prizes. Resolved. • Clerk created Facebook event – members to share. Resolved. • Members to distribute posters throughout the area. Resolved noted.	Clerk to purchase raffle books and liaise with Cllr R. Davies re: booking the club.
4195.	**Christmas – Decorations and Events** • It was reported that the Christmas event had been a success and that community feedback was mostly positive. Everything ran on time and the weather was good. Facebook updates of the Santa tour were well-received. It was reported that the music from Santa's train was quieter than in previous years – this caused some residents to miss out on seeing Santa. Ensure music is louder next year. It was	Clerk to write list of suggested amendments for next year's event.

	suggested that 'stops' could be put on the route lists so that residents can gather in specific areas next year. Overall, the event went very well. Resolved. • It was reported that feedback from the community regarding this year's Christmas lights had been positive on the whole. Cllr A. Llewelyn had to explain to some residents that lights were not able to be installed on every lamp post as they do not have the correct fittings for the electricity supply. Resolved. • It was suggested that next year, lights could be put on the large trees at the corner of the rugby ground. All agreed - Resolved. • It was suggested that a time-switch could be put on the tree at Jerusalem Chapel next year so that the lights use less electricity. It was suggested that a donation of £50 be given to the chapel towards their electricity bill. All agreed - Resolved. • It was reported that 2 of the small Christmas trees had been stolen. One from the Dram at the top of Gas Hill and one on the A4067 at the Ystalyfera sign. Members stated that this turn of events was very disappointing. All agreed to report incidents to Police. Resolved.	Clerk to liaise with Damian at the rugby club. Clerk to report to Police.
4196.	**Cenotaph** • Clerk reported that she had emailed solicitors for update. No response as yet. • Clerk reported that quote had been received from Memorial Mason. Original price would be £7192.44 for all work done and additional work needed. Discounted price £6024.00. Members happy to go-ahead with works as soon as the site becomes legally owned by Ystalyfera Community Council. All agreed – Resolved. • It was suggested that a visit to Pantteg Chapel be arranged to see if there are any plaques that could be used in the cenotaph. • The siting and installation of the new plaques to be discussed before work is completed. It was suggested that if there are too many plaques for the cenotaph, some of the plaques could be placed inside the grounds of the Community Hall and a memorial garden created. All agreed – Resolved.	Clerk to inform memorial mason.
4197.	**Library** • It was reported that there has been no response from Jonathan Parker with regards to the power-point needed. • Cllr E. W. Williams suggested that he could bring the matter to the attention of the Practice Manager. All agreed – Resolved.	Cllr E.W. Williams to follow up.
4198.	**Zip Wire & Project Group** • Clerk presented further quotes for zip wire. Approx. £7,500.00 from Suttcliffe. Clerk awaiting plans from company. • Clerk contacted NPTCBC regarding leasing extra land at Farteg Park. NPTCBC response was that the land is now owned by Tai Tarian. Clerk emailed Tai Tarian and is awaiting a response. Resolved noted. • Clerk reported that to add the Zip Wire to the council's insurance would be an extra £190 annually. All Agreed that this would be acceptable. Resolved. • Cllr A. Llewelyn said he would visit zip wire locations over the coming weeks to assess the noise levels from the equipment.	Clerk to follow up and get further quote. Cllr A. Llewelyn to

	• Cllr R. Davies suggested getting another quote from Play Quest. • All Agreed that the next Project Group meeting be held at the Community Hall on 10th January at 6:30pm. Resolved.	visit zip wire locations.
4199.	**Street Names** • Cllr E.W. Williams reported that a new sign had be placed near 'Parc Y Darren' for 'Canal Terrace'. The Welsh translation on the sign has been written literally as 'Teras Camlas'. While this is not incorrect, the houses have always been known as 'Tai Brics'. It was stated that due to the possibility of a heritage trail in the future, it is important that historical names for roads are kept. It was suggested that NPTCBC be contacted to see if the sign can be changed. Resolved noted. • Cllr E.W. Williams suggested that there was need for a sign on the top of Gnoll Road. All Agreed – Resolved. • Cllr A. Llewelyn reported that the subway in Ystalyfera is being renovated. It was suggested that an Arts project be undertaken in conjunction with Ysgol Gymraeg Ystalyfera to replace the mural that was there. All Agreed that the Community Council will fund materials for the project. Resolved.	Cllr A. Llewelyn to follow up with NPTCBC. Cllr R. Davies to follow up with NPTCBC. Cllr A. Llewelyn and Clerk to follow up with school.
4200.	**GDPR** • Clerk reported that she had attended a GDPR workshop on 27th November run by NPTCBC. Workshop was useful. Clerk will receive a visit from the team and they will advise what is to be kept and what is to be archived and/or shredded. Members volunteered to assist with this task. Resolved. • Clerk reported that the Community Council need to register with ICO at a cost of approx. £40. All Agreed – Resolved.	Clerk to follow up.
4201.	**Accounts, Financial Report, Budget & Precept 2019-20** • Clerk presented financial budget spreadsheet to council showing 6 month figures and projections for the remainder of the financial year. Budget Agreed - Resolved. • Clerk presented Bank Balance's for all accounts. Resolved. • Clerk presented Precept examples to council. She explained that an increase of the Precept would cost 64p per £1 levied on council tax band D equivalent. All Agreed that Precept should be increased slightly due to increased costs (Christmas lighting) and future projects (Zip Wire). Resolved that a Precept of £67,750.00 be set for 2019-20 equating to £43.13 per council tax band D equivalent.	Clerk to send Precept requirements to NPTCBC.
4202.	**Planning** (Cllrs A. Llewelyn & R. Davies declared an interest and left the room). Resolved. • C Griffiths 23 Ffordd Danygraig – No objection. Planning agreed. • M Davies 2 Sunnyville, Ynysydarren - No objection. Planning agreed.	Clerk to send responses to NPTCBC.
4203.	**Community Hall** • Clerk reported that the outdoor security light had been replaced at a cost of £90.00. Resolved. • Cllr J. Jones reported that Mrs J. Morgan from the Sewing Group had been in touch. The Sewing Group gifted £100 for the use of the hall to be given to a local Charity. She stated that she had given the	Clerk to write letter of thanks to Sewing Group.

	money to the two local foodbanks (£50 each). Members gave thanks to the Sewing Group for their generous donation. Resolved. • Cllr E.W. Williams suggested that the play equipment left in the foyer of the hall could be a hazard. It was suggested that Tiddlywinks could place in storeroom. All agreed – Resolved noted. • The Chair suggested that an overall review of the Community Hall be conducted during the February meeting. Possible refurbishment could be looked at during this time. All Agreed – Resolved.	Clerk to contact Tiddlywinks. Clerk to add this item to February agenda.
4204.	**Correspondence** • Email regarding PACT meetings for 2019 received. • Letter received from TV Licencing stating that the Community Hall needs a TV licence. There is no TV in the Community Hall. It was suggested that a sign be put up stating that no TV programmes are to be watched or downloaded via broadband at the Community Hall. All Agreed – Resolved.	Clerk to respond to letter from TV licencing and make sign for hall.
4205.	**Council Policies and Proceedures** • Clerk reported that Council Policies need to be reviewed. She sought advice from One Voice Wales and they sent some templates. Further templates are available at a cost of £180. It was suggested that the council pay half (£90) and the Clerk's other council also pay (£90) – the documents can then be shared. All Agreed – Resolved.	Clerk to discuss shared costs with Cilybebyll Community Council.
4206.	**Accounts:** 704227 A. Llewelyn (Christmas Party Reimbursement) £256.35 704228 & 9 Staff Wages & Expenses £1690.70 704230 HMRC (December Tax & NI) £270.09 DD Survey Monkey £29.17 DD Vodafone £24.00 DD Council Tax Community Hall £262.00 Income Community Hall Hire £170.00 Resolved.	
	The next meeting of the Council will be held at 7:00pm on 17th January 2019 at The Community Hall, Ystalyfera.	